

VILLAGE OF LANNON
MINUTES OF THE VILLAGE BOARD MEETING FROM 10/13/25

1. Call to order. President Yates called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance was recited.
3. Roll Call: Battist, Grennier, Lake, Moore, Sommers, Willard and Yates were present.
4. Statement of Public Notice was confirmed.
5. Discussion and possible action on the reading, correction, and approval of the minutes from the 9/08/25 Village Board Meeting. Lake/Grennier motioned to approve the meeting minutes from 9/8/25 as corrected by Trustee Battist. Motion carried unanimously.
6. Committee Reports:
 - a. Finance/Personnel – item 11 and 21
 - b. Legislative - none
 - c. Parks and Recreation/Beautification – October 25th Trick or Treat. Parade at 1:00 starting at school to Village Hall. Liberty Tree project to plant 250 Elm Trees before next year. Sponsor project for future agenda.
 - d. Public Safety - none
 - e. Public Works/Recycling/Sewer – Hydrant Flushing was done last week. Whispering Ridge Electric and SCADA upgrades, short shut downs. Sewer repair, buried manhole later on the agenda which is part of the Interceptor. Snow Removal Contract for next month's approval. Warranty walk on Good Hope, noticed the asphalt and valves not acceptable. They will be repairing some of that. Sealcoating complete, crosswalk approved not scheduled. Safe routes to school, item 19.
 - f. Quarry - none
7. Department Reports:
 - a. Clerk's Office – Clerk's office will be closed on Friday and hours may vary for the next couple of weeks as Nicole is out and I have a couple follow up appointments with my son and a couple of Zoom meetings to log into with the County regarding tax billing. I am currently working on budget and tax billing information. Utility bills went out last Friday so you will be seeing those in the mail this week.
 - b. Police Department – Department will participate in Trunk or Treat at Waukesha County. October 25th drug take back day.
8. Response to previous Citizen Comments. None
9. Citizens Comments:

(This is meant for Public Comments on any subject, without any discussion by Board of Trustee members or action, except for possible referral to a governmental body or Village agent).

Cynthia Grim -Likes the fall decorations, "for Sale" sign knocked down on Good Hope Rd., Item 17, is this sewer budget and was there a committee meeting. In regard to item 19, the webpage is confusing, there were no meetings to attend, the sidewalks we have are not maintained, and think about crossing guards. She does not like that trick or treat was extended to 5 p.m.

Mike Grim – For the pedestrian pathways, it would be easier to complete survey if there was a map showing where they are being proposed, sidewalks require snow removal, what about the paths? Existing Sidewalks need repair and when will the Village address this. The County should address the bugline crossings for safety because bikes pop out behind the brush blocking the sight lines to road. Regulations for e-bikes.

Don Sommers – Walk for Hope and Healing, had a pretty good turnout. Nice to see the support from the Community. He has a Fire Department form of current medications and medical history to put on the fridge. He will leave some in the office. It's a good tool to have.
10. Discussion and possible action on approval of 2024 Financial Reports presented by Wendi Unger, Baker Tilly. Wendi was present to summarize the 2024 Financials. She summarized all the various Funds within the municipality and stated there were no surprises during the audit process.
11. Discussion and possible action on Police Chief Retirement and recommendation. Chief Bell announced his plans to retire, and recommended Lt. Brad Schlei take over as the Chief as he is well qualified. He brings a lot of experience and knowledge with him from MPD where he retired as a Captain. The Board Thanked the Chief for looking out for the Village and making the transition easier. He faced a lot of adversity, and it wasn't always easy. Lt. Schlei stated he will put in a 110% and still has a lot to learn and thanked the Board for the opportunity. Lake/Moore motioned to appoint Lt. Schlei as Chief for a 3-year term starting November 1st when Chief Bell retires.
12. Discussion and possible action on Operator License application (s). Lake/Grennier motioned to approve the Operator's License applications for Isabella Wickens and Merideth Gustafson. Motion carried unanimously.

13. Discussion and possible action on Contract for Assessor's Revaluation services. Attorney de la Mora summarized where we were with the Catalis Contract. Approve contract subject to the Village President and Attorney that the language gets changed to previous accepted language that describes in detail what they are doing. Lake/Moore motioned to accept the Services agreement as modified by legal counsel and pending modification of 45 days and what the 2027 market update consists of and the satisfaction of legal counsel modifications. President Yates can execute agreement when parties are satisfied. Motion carried unanimously.
14. Discussion and possible action on Contract for Property Tax Assessment and Billing with Waukesha County. Grennier/Lake motioned to accept the contract with Waukesha County for Tax Billing. Motion carried unanimously.
15. Discussion and possible action on approval of Pay Application #2 for Whispering Ridge & SCADA upgrades. Engineer Ben Wood summarized the project and the payment progress. They will be able to remote in and know what the issue is without coming out. Sommers questioned who is going to do the generator maintenance and making sure it is operating correctly? Battist/Sommers motioned to approve the pay application. Motion carried unanimously.
16. Discussion and possible action to adopt the Downtown Vision Plan & Development Guidelines prepared by Parkitecture+Planning, LLC via an amendment to Lannon Ordinance 78-123. Attorney de la Mora and Engineer Ben Wood summarized the plan that has been out here over the last year. The Plan Commission recommended the approval to the Village Board and the Attorney drew up the ordinance to adopt this into our code of Ordinances. A public hearing would be required for approval. Grennier/Lake motioned to instruct the Clerk to start the process for a public hearing. Motion carried by majority vote. 4-3. Battist, Willard and Sommers voted no.
17. Discussion and possible action regarding a manhole repair on the Lannon Interceptor Sewer. Engineer Ben Wood summarized the manhole repair that needs to be done. They are looking at getting quotes for that repair. Lake/Willard motioned to authorize Battist and Yates to execute the approval of the quotes for the manhole repair not to exceed \$35,000. Motion carried unanimously.
18. Discussion and possible action regarding reconstruction of Bonnie Lane. Trustee Battist stated that this has come up multiple times. It is in poor shape on the East side of the road. The plan has been to reconstruct Bonnie Ln. when water is done. Goetech borings have been done, the next step is reconstruction. Do we move forward for 1.6 million for water utilities, asphalt, etc. This is not a TID expense entirely. The Village would bare a portion of the expense. It is a 90% TID and 10% Village expense. Not sure where we pull the 10% from since we have no money for budget purposes. TID 2 project plan amendment for it to be put in TID entirely which is also risky. \$12,000 for Strand to do the survey. Lake motioned to approve Strand to study the Bonnie Ln. expansion and reconstruction not to exceed \$12,000. No second. Lake/Battist motioned to table until next month. Motion carried unanimously.
19. Discussion and possible action regarding recommended pedestrian path improvements including a resolution to apply for the WisDOT grant funding related to design and construction of certain pedestrian paths. President Yates summarized the steering committee who have been proposing improvements for the pedestrian paths. 5 projects were identified. There is a WisDOT grant due at the end of the month. Route 3 throughout the park, from Joecks to Schneider – complete as a TID project. It is small enough to move forward with that project using TID funds. Routes 4 and 5 are other priorities worth going for the grant. There would be two separate applications. Grant would fund 80%, TID funds 20%. If we were successful, it would be 4 to 5 years. The projects are TID eligible and could be funded by TIDS. Lake/Battist motioned to adopt the resolution for WisDOT grant. Motion carried unanimously.
20. Discussion and possible action regarding issuance of a request for proposal for the reconstruction of Good Hope Rd. We already have the grant for this project. We need to issue the RFP to get this finalized and sent out. Act on bids for November meeting or possibly a Special Meeting in November. Ben will work with Dan on finishing up the RFP. Patrick, Dan and Jim will look at the proposals. Grennier/Moore Motioned to appoint Strand to work with Dan and the Clerk to issue RFP. Motion carried unanimously.
21. Discussion and possible action on the payment of bills. Grennier/Willard motioned to approve payment of the bills. Motion carried unanimously.
22. Engineer's Report. None
23. Attorney's Report. None
24. President's Report. None
25. Adjournment. Lake/Sommers motioned to adjourn at 9:33 p.m. Motion carried unanimously.

October 14, 2025

Respectfully submitted,
Brenda Klemmer

Village of Lannon Clerk/Treasurer