

**VILLAGE OF LANNON**  
**MINUTES OF THE PLAN COMMISSION MEETING FROM 6/27/24**

1. Call to order by presiding officer. President Yates called the meeting to order at 6:30 p.m.
2. Pledge of Allegiance was recited.
3. Roll Call: Grim, Lake, LaVold, Newman, Janas, Payleitner, and Yates were present.
4. Statement of Public Notice was confirmed.
5. Discussion and possible approval of Plan Commission meeting minutes from 4/25/24. Newman/Payleitner motioned to approve the meeting minutes from 4/25/24. Motion carried unanimously.
6. Citizen Comments.

David Bartelt – His back lot adjoins the old Bette Annes property and wondering what the timeline is for cutting the weeds and getting the sidewalk finished? Fence/parking conflict. He is in ROP zoning and the building is B2. 10 feet to the abutting lot line. There is a conflict in the code that needs to be resolved. They want to raise the parking lot 2 feet higher than his backyard, feel they need an inlet otherwise water will run onto his property. Snow will melt on his property. He is very concerned about that.

Mike Gildemeister – 7297 Lannon Rd. wants to know when the sidewalk will be back in, so his mom doesn't have to drive on the highway with her scooter.
7. Discussion and possible action to refer Village code Violation of Storage of Junked motor vehicles to Margaret Werner at 7374 N Vine St. to Municipal Court. Grim/Janas motioned to table until the next meeting. Motion carried unanimously.
8. Discussion and possible action on Sign Permit Application for Lake Shore Burial Vault, 21319 W Good Hope Rd. Lannon WI 53046. This sign was put up before they sent paperwork and approval was granted. They conform to all the sign regulations. Overall, the proposed right of way is going to be 60 feet. Newman was concerned about landscaping around the sign but because of the sign and the way it is it doesn't need it. Grim/Newman motioned to approve the sign permit application for 21319 W Good Hope Rd. omitting the landscape requirement. Motion carried unanimously.
9. Discussion and possible action regarding parking lot construction at 7291 N. Lannon Rd. relative to the plan of operation site plan. Engineer Ben Wood summarized the site plan. The design of the parking lot is going to decide how the sidewalk goes back in. The applicant's engineer put on some elevations of the property and how things would drain off property. The property is zoned B2 which means they need to maintain a 4-foot setback to lot 19 and would need to meet 10 feet to residential lot behind them. His previous comments state that Plan Commission approved 4 feet off the residential because they were going to put up a privacy fence to residential. The driveway is such that the water would flow down driveway and into the street. Impervious area – for a 10-year storm it is allowed to pond up to center point of travel lane. Currently it goes out to 6 feet which is acceptable, but it is not our road, so we need to wait for the County to weigh in. Engineer Ben Wood summarized some storm and drainage ideas/concepts. The applicant will look into the inlet and connection to storm sewer through a couple of contractors. Those are the various concepts being discussed. Ben does not feel 10 feet is necessary because of the fencing, etc. There are a few things that need to be addressed and they will need to circle back on a couple of design issues. The concern is really about the snow and snow management. Grim/Newman motioned to send this matter back to staff for follow up review of specific dimensions from the applicant with the understanding that the plans should be consistent with the 4-foot offsite from property line with a drainage solution. Motion carried unanimously.
10. Discussion and possible action on Sign Permit Application for Manchester, LLC, 7494 Circle Dr., Lannon WI 53046. Engineer Ben Wood summarized his summary of the sign, and it conforms to ordinances, but we do not have landscaping or setbacks on site. Newman/Grim motioned to approve the sign permit application contingent upon it meeting setbacks and absent any landscaping. Motion carried unanimously.
11. Adjournment. Newman/Janas motion to adjourn the meeting at 7:57 p.m. Motion carried unanimously.

June 27, 2024  
Respectfully submitted,  
Brenda Klemmer  
Village of Lannon Clerk/Treasurer

\*Notice is hereby given that the Municipal Building is accessible to elderly and disabled persons.\*\*Notice is also hereby given that members of other governmental bodies from the Village of Lannon may be present at this meeting to gather information about a subject on which they may have decision making responsibility and may constitute a quorum of that governmental body. No action by any of those governmental bodies, except the Village Board of Lannon, will be taken at this meeting.

