

VILLAGE OF LANNON
MINUTES OF THE VILLAGE BOARD MEETING FROM 4/8/24

1. Call to order. President Yates called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance was recited.
3. Roll Call: Calatola-Robe, Grennier, Lake, Martin, Nellis and Yates were present. Martin Absent. Ceremonial swearing in of elected Trustees.
4. Statement of Public Notice was confirmed.
5. Discussion and possible action on the reading, correction and approval of the minutes from the 3/11/24 Village Board Meeting. Nellis/Grennier motioned to approve the meeting minutes from 3/11/24. Motion carried unanimously.
6. Committee Reports:
 - a. Finance/Personnel – item 9 and 18
 - b. Legislative - none
 - c. Parks and Recreation/Beautification – Continuing to work on banners for Main St. Donations from Car Show and ARPA funds. In the process of design and welcome input. Pickleball bids for resurfacing of tennis courts. May 4th is Rummage Sale. Upcoming Events. Business and welcome to Lannon guide meeting. Virtual book on website. Earth Day and possible clean up.
 - d. Public Safety - none
 - e. Public Works/Recycling/Sewer – None.
 - f. Quarry – none.
7. Department Reports:
 - a. Clerk’s Office – audit this week as well as utility bills will be mailed. Next month I will bring quotes from Spectrum for internet/phone and Copier quotes as that contract has been up since December. Open Book will be on April 26th for those who want to speak to the Assessor regarding their Assessment.
 - b. Police Department – March crime summary online. Upcoming events, coffee with a cop, speak to police department about concerns, National Night Out August 7th.
8. Citizens Comments:

(This is meant for Public Comments on any subject, without any discussion by Board of Trustee members or action, except for possible referral to a governmental body or Village agent).

Don Sommers - Water was bad the first week in March, then smelled like Chlorine the second week. What is being done?
9. Consideration of updates to the Village’s Personnel Manual and possible action to adopt the same. Looked at this last month updates have been made. The police manual is separate and does not need to be incorporated into this. Yates would like to change the table of contents to align with the rest of the book. Can the Clerk’s office do this and the acknowledgment form. Line 546 page 13 confidential information. Yates made a reminder regarding communication via email, etc. Walking Quorum and open meetings rules. Attorney de la Mora summarized the same. Lake/Calatola-Robe motioned to approve conditionally with the table of contexts aligning with text of the manual. Motion carried unanimously.
10. Discussion and possible action on Beer and Wine License for The Pink Flamingo on Main St. They are not open for sales of alcohol just offering to those who take the classes. Nellis/Lake motioned to approve the license applications for the Pink Flamingo. Motion carried unanimously.
11. Discussion and possible action on Operator’s License for Danielle Paul for Lannon BP. Nellis/Grennier to approve Operator’s License for Danielle Paul. Motion carried unanimously.
12. Discussion and possible action regarding Letter of Credit Reduction Number 3 for Overstone Condominiums, Phase 3. One Document necessary for approval. There was a lot of documentation. They are getting down to the end here. Final lift of asphalt is all that is left. Engineer Ben Wood summarized the reduction. \$107,180.00 remaining on the Letter of Credit. Authorize signature of letter by the Village President. Lake/Grennier motioned to reduce the Letter of Credit amount to \$107,180.00 remaining balance and that the President sign the letter. Motion carried unanimously.
13. Discussion and possible action regarding payment application 6 for Mid-City Contract 1-2020. Engineer Ben Wood summarized the change order and the approval contingent upon the USDA approval. Claiming \$55,985.63 on this pay application contingent upon the USDA approval. Lake/Nellis motioned to approve payment contingent upon approval of change order by USDA. Motion carried unanimously.
14. Discussion and possible action regarding update on Whispering Ridge Well House electrical upgrades project. Engineer Ben Wood stated that the Generator will be delivered in December. USDA funding extended until April 2025 so that they can account for the installation of this.
15. Discussion and possible action regarding USDA-RD contingency project to extend water main on West Good Hope Road and to act on a resolution of the use of streets and alleys related to the project. USDA contingency funds are being planned to extend the Water Main down Good Hope Rd. The USDA wants to make sure we have the right to install infrastructure where we plan to. We have to prove to them that we have the right to put utilities in our right of way in our Jurisdiction. Engineer Ben Wood read the resolution of the use of streets and alleys. Have utilities laid out for the project. It should be ready to advertise in May/June. It is a short enough project to be completed yet this year. Restoration grant in 2028/2029. Lake/Grennier motioned to approve the Resolution streets and alleys form to execute the resolution for the Project. Motion carried unanimously.
16. Discussion and possible action regarding geotechnical boring proposal for Good Hope Road water main. Engineer Ben Wood is asking the same company to prepare a proposal so that they can just amend their previous proposal. They will do the entire length of Good Hope Rd.. so we have the information for future projects. Work will be done in the middle of May for their quote and to be paid out of USDA funds. Village pays and gets reimbursement for that expense. They are looking to see what materials are down there for trenching and project planning. Nellis/Calatola-Robe motioned to approve the Geotechnical Boring on Good Hope Rd. Motion carried unanimously.
17. Discussion and possible action on deduct meters or discount for summer watering. Discussion regarding discounts. The utility billing system can calculate that easily. Attorney de la Mora stated that why should we offer a discount if they are not going through the procedure to keep their well, etc. Lake/Calatola-Robe motioned to authorize the Village Clerk to implement the seasonal rate discount for usage over 110%. Analyze the April, May and June usage for the July, August and September billing. We should re-visit to see how much this affected things next year. Motion carried unanimously.

18. Discussion and possible action on the payment of bills. Nellis/Calatola Robe motioned to approve as presented. Motion carried unanimously.
19. Engineer's Report. None
20. Attorney's Report. Questioned if the Renewal of Insurance taken care of? It has been.
21. President's Report. Parkitecture moving forward with street scapes plan and will speak with Blake soon and share as we get information. Meeting with a company to offer code enforcement options. Our policy to use our own resources. See what they have to offer. Welcome to the new Trustees and a big Thank You to Ron Nellis for his service on the Board and Plan Commission. Public Works is very demanding position.
22. May convene into a closed session pursuant to Wis. Stat. § 19.85 (1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved in with respect to (1) the unpaid water bill for the property in the Village of Lannon, more commonly known as "Lannon Estates" located at approximately 20179 West Good Hope Road, Lannon, WI 53046; and (2) the status of the litigation against those individuals who failed to timely connect to the installed municipal water mains. Lake/Grennier motioned to go into closed session Roll Call Vote: Lake-aye, Nellis-aye, Calatola-Robe-aye, Yates- aye and Grennier – aye. Motion carried by Roll Call Vote.
23. May convene into closed session pursuant to Wis. Stat. Sec. 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, namely (1) to consider the status on the sale of a Village owned lot located on W. Good Hope Rd. LANV0073452003, whenever competitive or bargaining reasons require a closed session; and (2) potential negotiations with Verizon with respect to the installation of Microwave Dishes on the side of the existing equipment shelter. Lake/ Calatola Robe motioned to go into Closed Session. Roll Call Vote: Lake-aye, Nellis-aye, Calatola-Robe-aye, Yates- aye and Grennier – aye. Motion carried by Roll Call Vote.
24. May convene into a closed session pursuant to Wis. Stat. § 19.85 (1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning the Village's implementation of an Ordinance Violation Procedure to be adopted by the body. Lake/Grennier motioned to remove item 24 from agenda. Roll Call Vote: Lake-aye, Nellis-aye, Calatola-Robe-aye, Yates- aye and Grennier – aye. Motion carried unanimously by Roll Call Vote.
25. Reconvene into open session and may take action, if any, with respect to the subject matter of items No. 22, 23 and 24 above.
26. Adjournment. Nellis/Grennier motioned to adjourn the meeting at 10:00 p.m. Motion carried unanimously.

April 24, 2024
Respectfully submitted,
Brenda Klemmer
Village of Lannon Clerk/Treasurer