

**VILLAGE OF LANNON**  
**MINUTES OF THE VILLAGE BOARD MEETING FROM 3/11/2024**

1. Call to order. President Yates called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance was recited.
3. Roll Call: Calatola-Robe, Grennier, Lake, Martin, Nellis and Yates were present.
4. Statement of Public Notice was confirmed.
5. Discussion and possible action on the reading, correction and approval of the minutes from the 2/12/24 Village Board Meeting. Nellis/Grennier motioned to approve the minutes from the meeting of 2/12/24. Motion carried unanimously.
6. Committee Reports:
  - a. Finance/Personnel – item 9 and 16
  - b. Legislative - none
  - c. Parks and Recreation/Beautification -Colleen Lake, see report attached. Discussed cleanup in park, fertilization, updates at park, Easter.
  - d. Public Safety – None.
  - e. Public Works/Recycling/Sewer - None
  - f. Quarry - None
7. Department Reports:
  - a. Clerk’s Office – working on Audit for the end of the month as well as the elections. IPAV will begin March 19<sup>th</sup> in the Clerk’s office.
  - b. Police Department – Monthly report handed out, active shooter presentation on Sunday and April 14<sup>th</sup> coffee with a cop event.
8. Citizens Comments:

(This is meant for Public Comments on any subject, without any discussion by Board of Trustee members or action, except for possible referral to a governmental body or Village agent).

Jan Schmidt – Who left the mess at the park, when will that be taken care of? He cut the bushes down to the base and killed them. He did a horrible job. It is not beautification to the park.

Ben Wood – Lannon Rd. Amy’s last meeting. Thank You to Amy as a resident for her work in the Village and as a friend who welcomed them into the community.
9. Consideration of updates to the Village’s Personnel Manual and possible action to adopt the same. Trustee Grennier has been working on the Personnel Manual and had the attorney review. You can see their notes in red. We will also have a personnel acknowledgment for each employee. A lot of policies were adjusted and corrected, etc. Discussion about adding some days to the holiday calendar. Social media policy was added. Attorney de la Mora stated the Clerk can accept the changes, add the holidays and distribute the changes ahead of the next meeting. Nellis/Martin motioned to table for further information. Motion carried unanimously.
10. Discussion and possible action regarding change order 4 for PTS Contractors for Contract 1-2021 for the Custer Lane Lift Station. Engineer Ben Wood stated he brought a draft before the board previously. They were waiting for a price to insert for the testing of the pumps. Ben feels this cost is a good cost. It adds approximately 6,000 to the contract. Nellis/Calatola-Robe motioned to approve the change order for Custer Lane lift station. Motion carried unanimously.
11. Discussion and possible action to accept the Overstone Public Improvements in Phases 1 and 2. They were to receive certain incentives because the Village required upgrades. They are ready to do Public dedication of infrastructure in Phase 1 and 2. Attorney de la Mora stated that he reviewed it and feels it is okay to be approved. Engineer Ben Wood read the email of approval for the Overstone phase 1 and 2. All of the sewers have been cleaned and televised. Lake/Nellis motioned to approve dedication of Phase 1 and 2 improvements to sewer, curb and gutter, storm sewer, etc. from Overstone Condominiums for \$260,000. Motion carried unanimously.
12. Discussion and possible action on policy for Hydrants and Maintenance of hydrants. Developing a policy for snow removal around the hydrants and flushing hydrants, etc. Our people should do it because of the cost and we should notify the water operator about excess usage during that time. This is done twice a year in the Spring and Fall. We should put something together and adopt the snow removal policy. Nellis/Martin Motioned to table until we can update those policies. Motion carried unanimously.

13. Discussion and possible action on deduct meters or discount for summer watering. Seasonal rate for summer watering to adjust the sewer costs. Deduct meters are also an option but it could get expensive. A seasonal rate gives residents a discount because most of the waste is going into the ground. It would discount the sewer portion. It may encourage more demand on the system by watering. It provides us with an option. Nellis/Grennier motioned to table this item for more information from the Software program people. Motion carried unanimously.
14. Discussion and possible action on generator bids. We have not received any at this time. Nellis/Martin motioned to table for further information. Motion carried unanimously.
15. Discussion and possible action on Insurance Renewal. Lake/Calatola-Robe motioned to Conditional approve with the authority to President Yates on changes and final review by him for continued coverage. Motion carried unanimously.
16. Discussion and possible action on the payment of bills. Grennier/Martin motioned to pay the bills as presented. Motion carried unanimously.
17. Engineer's Report. None.
18. Attorney's Report. Regarding the pending sale of Village lot. Mrs Jones protested the sale of the lot and we are harassing them to settle the easement. She was told it protects them. They will sue the village if we proceed. We are looking at what the Fair Market Value will be if they want to purchase it. Also send a letter to RHP to propose a settlement and have made comments in return and they will report at next meeting.
19. President's Report. Thank Trustee Martin for your years on the board, contributions are much appreciated. The Village will be receiving additional Funds from Department of Transportation Committee. Strand had applied for some funding mechanisms on our behalf. The Village will receive 4.9 million for the Good Hope Rd reconstruction for the 2028-2029 years. That is significant for the Village. They will also pay \$100,000 for a study for a pedestrian plan and safe route to school plan. We have talked a lot about walkability and that will help.
20. Adjournment. Nellis/Calatola-Robe motioned to adjourn the meeting at 7:54 p.m. Motion carried unanimously.

March 12, 2024  
Respectfully submitted,  
Brenda Klemmer  
Village of Lannon Clerk/Treasurer