

**VILLAGE OF LANNON**  
**MINUTES OF THE VILLAGE BOARD MEETING FROM 1/8/2024**

1. Call to order. President Yates called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance was recited.
3. Roll Call: Calatola-Robe, Grennier, Lake, Martin, Nellis, Reek and Yates all present.
4. Statement of Public Notice was confirmed.
5. Discussion and possible action on the reading, correction and approval of the minutes from the 12/11/23 Village Board Meeting. Reek/Martin motioned to approve the minutes from 12/11/23. Motion carried unanimously.
6. Committee Reports:
  - a. Finance/Personnel – bills in item 14. The employee handbook was referred to the Attorney office for Review.
  - b. Legislative – none.
  - c. Parks and Recreation/Beautification – Christmas lights down on Saturday. Stonemen meeting.
  - d. Public Safety - none
  - e. Public Works/Recycling/Sewer – Hope everything went well with GFL tree pick up. Later item on agenda. New Plow Contract will be a good test tonight. Let Ron know of any questions. Upgrades to Lannon Estates generator are being discussed.
  - f. Quarry - none
7. Department Reports:
  - a. Clerk's Office – Election is in April. There will not be a primary in February. We have three positions open and 4 sets of nomination papers turned in. Nellis, Grennier, Sommers and Moore are running for the 3 Trustee positions. We are currently reviewing the utility bills. We are on the second and third go around to look at all accounts. Bills should be ready to go out by the end of the week or early next week.
  - b. Police Department – report online. Signs on Lannon Rd for the speed limit are up and working well, traffic is slowing down. No citations issued. Full time officer will start this Sunday for the second shift officer that was approved during Budget Workshop. Yates/Grennier motioned to approve Lang going to full time. Motion carried unanimously.
8. Citizens Comments:

(This is meant for Public Comments on any subject, without any discussion by Board of Trustee members or action, except for possible referral to a governmental body or Village agent).

None.
9. Discussion and Possible action for 2024 Mid City Contract. Sarah Nunn was present to summarize the contract revisions. Hector questioned the records that Mid City keeps. Pumping reports, sample results permitting stuff is housed electronically and also reported to DNR. Grennier asked how often samples are taken. DNR requires all the samples and their schedules and if there is any detection then it is more often. Nellis/Martin motioned to approve the 2024 contract with Mid City Corp at 3 visits per week. Motion carried unanimously.
10. Discussion and possible action regarding the annual adjustment to the Reserve Capacity Assessment water connection fee. Engineer Ben Wood summarized the Reserve Capacity Assessment water connection fee. 2.58% so RCA fee \$8528.00 for 2024. Reek/Nellis motioned to approve RCA fee for 2024. Motion carried unanimously.
11. Discussion and possible action on any updates regarding the sale of the Village owned lot on W Good Hope Rd. Attorney de la Mora stated that this was approved for Strand to survey the area for an Easement Agreement to be presented to the property owner on the Village lot. We need to grant the easement and pass on to the Jones so they can sign, and it can be recorded. There has been no contact with them. Engineer Ben Wood summarized his email regarding the survey. The Land Surveyors at Strand could not locate stakes without creating a plat. The Survey is correct for the purpose of the Easement agreement. What about the personal property items on that lot. Lake/Reek motioned to approve the Easement Agreement and authorize legal Counsel to deliver it to the Jones. Motion carried unanimously.
12. Discussion and possible action regarding the possible donation of parcel LANV0072995, adjacent to the existing Village right of way at the intersection of Bay Street and Hemlock Lane, to the Village of Lannon. The owner reached out as it was left to her as part of an estate. It is next to our land we have for future Hemlock extension if we ever needed it. Is she prepared to do the legal work, is it beneficial. Engineer Ben Wood also spoke with the owner. Fire Protection fee that gets charged to every parcel. She pays \$20 in taxes but now has to pay the quarterly fire protection fee. Sign over to neighboring property or will we need it for the Hemlock right of way? Draft a letter of response to Ms Schneider as to the options. They would appreciate a phone call since it was a timely matter with kids in town. Yates/Reek motioned to authorize the Attorney's office to prepare a response and contact the family member helping her out. Motion carried unanimously.
13. Discussion and possible action on update regarding the commencement of legal action against properties eligible for but unconnected to municipal water. Hector summarized where we were with inspection of the handful of inspection properties. It is a major step to get them connected with the court. We are still going to name them for the inconvenience of them not following the procedure like everyone else did. We have a working group on this. Nellis/Reek motioned to table. Motion carried unanimously.

14. Discussion and possible action on the payment of bills. Grennier/Martin motioned to pay the bills as presented. Motion carried unanimously.
15. Engineer's Report. Lannon Stone Products using new entrance. The vacated entrance wants to be closed up. Included with approvals and fill in the berm, etc. When they built it in 2021, the building was a site plan amendment not an amendment to the Conditional Use. Ben is using a similar train of thought in this situation to demolish the old entrance. Will Plan Commission want to see a Landscape Plan? They are obtaining County right of way. Hector recommended that they come to Plan Commission with amended Plan of Operation. New well and site study. Interconnect with the Village of Sussex. They have reevaluated their situation and each community needs a half of a deep well, it would be a cost sharing effort. If we did our own well, we could afford the capital but the depreciation would cost the residents a lot. We Energies is a possible site which Strand will evaluate, they have a site on Good Hope and will evaluate that property. We will regroup in a couple of months to see where we are at. Generators at the facilities. Maximize Contingency funds with USDA. Lannon Estates is more complicated, and the electrical stuff is harder, that quote came in at \$70,000. The Whispering Ridge came back significantly better than we thought. We need to figure out a better solution with our Operator, etc.
16. Attorney's Report. None.
17. President's Report. None.
18. Upon a duly made motion to enter into a closed session, pursuant to Wis. Stat. Sec. 19.85(1)(e) and 19.85(1)(g) may enter into a closed session to deliberate or negotiate the purchase of public properties, the investing of public funds, or to conduct other specified public business, whenever competitive or bargaining reasons require a closed session and to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding the Custer Lane Lift Station and Force Main Project (Contract 1-2021). Reek/ Lake motioned to enter into closed session. Reek-aye, Nellis-aye, Calatola-Robe -aye, Yates – aye, Lake – aye, Grennier – aye and Martin-aye.
19. May reconvene in open session to take action, if necessary, with respect to the above indicated closed session.
20. Adjournment. Reek/Nellis motioned to adjourn at 8:26 p.m. Motion carried unanimously.

January 10, 2024  
 Respectfully submitted,  
 Brenda Klemmer  
 Village of Lannon Clerk/Treasurer