

VILLAGE OF LANNON
MINUTES OF THE VILLAGE BOARD MEETING FROM 11/13/23

1. Call to order. President Yates called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance was recited.
3. Roll Call: Calatola-Robe, Grennier, Lake, Martin, Nellis, Reek and Yates were present.
4. Statement of Public Notice was confirmed.
5. Discussion and possible action on the reading, correction and approval of the minutes from the 10/9/23 Village Board Meeting. Reek/Grennier motioned to approve the meeting minutes from the 10/9/23 Village Board Meeting. Motion carried unanimously.
6. Discussion and possible action on the reading, correction and approval of the minutes from the 9/11/23 Village Board Meeting. Reek/Martin motioned to approve the meeting minutes from 9/11/23 Village Board Meeting. Motion carried unanimously.
7. Discussion and possible action on the reading, correction and approval of the minutes from the 6/12/23 Village Board Meeting. Martin/Calatola-Robe motioned to approve the meeting minutes from the 6/12/23 Village Board Meeting with changes. Motion carried unanimously.
8. Committee Reports:
 - a. Finance/Personnel – item 23
 - b. Legislative - none
 - c. Parks and Recreation/Beautification – agenda item later
 - d. Public Safety – house fire on 11/7/23, everyone is okay.
 - e. Public Works/Recycling/Sewer – Good Hope project done, flags for hydrant
 - f. Quarry – none.
9. Department Reports:
 - a. Clerk’s Office -none
 - b. Police Department – trunk or treat, drug take-back. When do signs get removed?
10. Citizens Comments:

(This is meant for Public Comments on any subject, without any discussion by Board of Trustee members or action, except for possible referral to a governmental body or Village agent). Jan – Car Show was a success with more cars than ever. The spectator count was high as well and there were no problems. Working on spending some of that money on decorations. She questioned when hydrant flushing was done.
11. Discussion and possible action on the approval of the proposed 2024 Village of Lannon Budget. President did note he was talking with Wendi and Brenda regarding the shared revenue, so he suggests to leave it in there to offset shortfalls or borrow less. Nellis/Reek motioned to approve proposed budget as presented by Wendi. Motion carried unanimously.
12. Discussion and possible action to authorize Von Briesen to draft a resolution with the intent to update the Municipal Fee Schedule. President Yates stated they have been talking about increasing some of the fees we charge. Some fees are regulated by the Municipality and some we cannot change. Building permit fees were updated through the Building Inspector. Steve compared to Village of Menomonee Falls and Village of Sussex. The required step to make these changes is to authorize Von Briesen for them to do that. Reek/Martin motioned to have Von Briesen draft a resolution to update fees as of January 1, 2024. Motion carried unanimously.
13. Discussion and possible action to approve updated fees. Nellis/Reek motioned to recommend changing the fees as presented including special use permit to be the same as conditional use permit and add professional services agreement. Motion carried unanimously.
14. Discussion and possible action on increasing Building Permit fees. Paul Launer was present to summarize the current fees and proposed fees. Reek/Nellis motioned to increase administrative fee to 20% and building permit fees as recommended by Paul to be effective January 1, 2024. Motion carried unanimously.
15. Discussion and possible action on Joint Powers Agreement for 9-1-1 Emergency System. Martin/Grennier motioned to approve the 911 emergency system with the County. Motion carried unanimously.
16. Discussion and possible action on 2023 Tax Collection Agreement with Waukesha County. Reek/Martin motioned to approve the tax collection agreement with Waukesha County. Motion carried unanimously.
17. Discussion about information sent to the neighbors regarding the planned sale of the village owned lot located at W. Good Hope Rd. and action to designate a Village contact person for this project and possible action to commence the process for the sale. There has been discussions about selling the lot owned by the Village. We sent out some communication to them as an act of good faith and had some additional conversations with neighbors as well. It is a saleable lot with access. Attorney de la Mora stated documents were sent out to neighbors. Neighbors were considering a lawsuit but that has not materialized. We are open with them and if they had other documentation to provide that to us, we have not received anything. We have given them time to respond. We should designate a contact person for the Village to handle this. Engineer Ben Wood stated that the access rights to the lot were snuck in with the water main easement. Ben spoke with Mr. Peterson and told them the water easement was an easement and the access was deeded when lots were created. The Board feels that Colleen has already spoken with them. Without a homeowner’s association there is no way for them to dictate what goes there and where it goes, etc. They are concerned with the Road condition with construction trucks, etc. They may want to collect a bond for restoration of that. Colleen questioned how do we determine a listing agent, do we need to use MLS or sell by

- owner maybe for a time period. We have an attorney who can draw up paperwork. We may get more with a bidding war with the market the way it is if we list it with an agent. It is also a dormant point in the year, an agent can get it out faster. The Value will have increased more. Discussion regarding road condition and heavy equipment. Bring details back to us next month. Reek/Grennier motioned to appoint Trustee Lake to be the liaison to help sell the property on Good Hope Rd. and come back to us next month with more details. Everyone should be directed to talk to her. Motion carried unanimously.
18. Discussion and possible action regarding the planting of a permanent Christmas tree at Village Hall due to a lack of inventory from Ideal Landscape as previously proposed and approved. The approved action is not feasible anymore. We have proposals to plant a new tree. One for 9' tree and a 14' fat albert spruce. Installation costs are included. Trustee Lake summarized what she found out by talking to the nursery. She would like the bigger, better tree so we don't have to go through this anymore. Steve Reek suggested a fake tree, however that may walk away. Who wants to decorate every year and get it ready. We are approaching the tree lighting on December 1st. Lake/Nellis motioned to approve the quote for the 14' fat albert spruce to be installed for \$4,000 using general fund. Motion carried unanimously.
19. Discussion and possible action regarding an update on the USDA-RD Water System Expansion Project Contingency Budget. Engineer Ben Wood summarized the pages he included in the packet. We need to simplify the use of the contingency fund from the water project. They have had a lot of projects going over budget and they are steering us to water main and do it by the end of next year. Lead times make this tough as well. This is just an update. We have enough contingency to get to the bug line. He will wait to hear from USDA, design water main, cost proposal request from contractor as an amendment to their contract. Electrical upgrades won't be part of this project as well as SCADA. Generators are still part of this project. No action. Completed and submitted a DOT funding application for Good Hope Rd. LRIP grant was also submitted for in November as well. Will AFW stress the system since they are a big user? Conditional Use for manufacturing may be an option for them.
20. Discussion and possible action regarding payment application for Mid City Construction for Private Property Water Service contract. Engineer Ben Wood stated no action is needed. It was paid out of the quarry fund. Discussion regarding those funds and uses.
21. Preliminary discussion and possible action on the possibility of holding of a Public Safety referendum. President Yates summarized an option of a referendum to exceed Levy Limit for Public Safety for more Police presence. We just can't afford that, it takes money. The public wanted a referendum for water so maybe we give the people a referendum for public safety and put it out there. It will get the ball rolling. Do we want to do this, do we need to do this? How does the board feel and how much do you think we need? Those decisions need to be made when you formulate this for the ballot. One time or continuing referendum? The public isn't looking for a one time fix they want it to continue. It's our best option but a lot of information still needs to be obtained. Let the chips fall where they may. Another way we could approach it is to back into the number for what we feel is reasonable to ask each resident to pay. Reek/ Nellis motioned to approve President Yates to continue to find information with Wendi and Brenda to prepare for an April or August referendum. Motion carried unanimously.
22. Discussion and possible action on the status of the collection of Utility Fees from RHP. President Yates stated they have had some discussions with RHP. There was a conference call with RHP with our Attorney and Engineer. The water portion is non-negotiable. They want us to send us a written proposal, we have already given him a bill. We have not gotten any info back from them as far as a counteroffer. The ball is in their court. The charges that they are passing onto their residences make it look like this is a village charge.
23. Discussion and possible action on the payment of bills. Reek/Grennier motioned to pay the bills. Motion carried unanimously.
24. Engineer's Report. None
25. Attorney's Report. None
26. President's Report. Working with Jan and Liz to get some decorations up for the holidays. We were looking at putting some banners done but there is not enough time before the tree lighting. We will put up old banners for this year and that will have to be it. They will try to put them up on the 24th. They will be looking for people to help with lights on tree, etc. Disturbing report regarding water loss and meter reading problems. There is a meeting at 4:00 tomorrow regarding this issue. Ordinance change needs to be looked at for minimum monthly water bill.
27. Adjournment. Reek/Nellis motioned to adjourn at 9:01 p.m. Motion carried unanimously.