

VILLAGE OF LANNON
NOTICE OF PUBLIC MEETING

Please take notice that the Village Board of Lannon will hold a joint meeting with the Plan Commission on Monday, September 11, 2023, at 7:00 p.m. This meeting is open to the public and will be held in the Municipal Building located at 20399 W. Main Street, Lannon, WI.

1. Call to order. President Yates called the meeting to order at 7:00 pm- asked for a moment of silence in honor of 9/11 heroes and civilians that lost their lives.
2. Pledge of Allegiance was recited.
3. Roll Call: Calatola-Robe, Grennier, Lake, Martin, Nellis, Reek and Yates- all present.
Plan Commission: Yates, Lake, Janas, Nellis, Newman, Grim, Paylietner- all present.
4. Statement of Public Notice was confirmed.
5. Public Hearing for FEMA Flood Plain Ordinance. No comments from public. Atty Hector De le Mora questioned Village Engineer Ben Wood where maps are located. Located at fema.gov, also can access maps at Waukesha Cty GIS website.
 - a. Recommendation of the Plan Commission – Grim/Payleitner recommends Village Board accept FEMA Flood Plain Ordinance. Motion carried unanimously.
 - b. Village Board Action- Reek/Grennier motion to accept recommendation from Plan Commission and agree to FEMA Flood Plain ordinance. Motion carried unanimously.
6. Public Hearing for Code Enforcement Procedure Ordinance -Grim would like complaint form simplified. Janas- is electronic piece of this complete? Yates- working on the functionality of this until this is smoothed out and may be fluid until then. To make sure everything is being tracked, this document has been shared with all appropriate parties involved.
 - a. Recommendation of the Plan Commission- Janas/Grim recommend the Village Board accept the Code Enforcement Procedure Ordinance. Motion carried unanimously.
 - b. Village Board Action-Martin/Calatola-Robe motion to accept the recommendation from Plan Commission and agree to Code Enforcement Procedure Ordinance. Grennier questioned if return receipt of mailing notice would be in order. Hector - intent is to reach out to property owner to attend/be heard at meetings, not legal in nature.
7. Public Hearing for Amendment to Accessory Structure Ordinance-Ben gave background purpose of amendment including example images presented at previous meeting. If there are “gray” areas, it will have to be brought to plan commission. Hector- in addition to being a convenience this also increases tax base to structure. Ben- also makes legal non-conforming structures now conforming.
 - a. Recommendation of the Plan Commission – Newman/Janas motion to approve Accessory Structure Ordinance. Motion carried unanimously.
 - b. Village Board Action- Reek/Nellis motion to accept recommendation by the Plan Commission and approve Accessory Structure Ordinance as presented. Motion carried unanimously.
8. Discussion and possible action by the Plan Commission on a sign permit application for Kelly’s Rock Solid, Town Line Rd. Lannon WI 53046. Yates recuses himself from item. Ben summarizes the ordinance on sign. Adds this is a revised submittal, exact same look just decreased in size. Newman recommends phone number be included for emergency purposes. Ben- probably should put number separate from sign so as not to confuse sales with emergency contact. Grim/Newman motion to approve with suggestion of a phone number near gate for emergency purposes. Motion carried unanimously. Yates abstains.
9. Plan Commission Adjournment. Grim/Janas motion to adjourn at 7:35 p.m. Motion carried unanimously.
10. Discussion and possible action on the reading, correction, and approval of the minutes from the 8/14/23 Village Board Meeting. Reek/Martin motioned to approve the minutes from the 8/14/23 Village Board meeting. Motion carried unanimously.
11. Committee Reports:
 - a. Finance/Personnel- item 20
 - b. Legislative- none
 - c. Parks and Recreation/Beautification- meeting on Oct 20th, trees taken down by Cut n Go providing wood chips for use by Village/Lions/Public
 - d. Public Safety- none
 - e. Public Works/Recycling/Sewer- item 14/16
 - f. Quarry- none
12. Department Reports:
 - a. Clerk’s Office- ACH payments for utilities will be processed this week. Software update is nearing completion. Budget meetings will be scheduled in the coming weeks. Fire protection fees were back billed, and payments have been coming in.
 - b. Police Department- We are participating on 10/28 10 a.m.-2 p.m. for Trunk or Treat at Waukesha Cty Expo Ctr. At the same time, we will have a drug takeback event at the Police Dept.
13. Citizens Comments:

(This is meant for Public Comments on any subject, without any discussion by Board of Trustee members or action, I looked except for possible referral to a governmental body or Village agent). Gloria- Rock Pointe Apt– Mr. Sommers (in previous meeting) said dogs from Rock Pointe were trespassing on his property. Spoke to several people and there seems to be a lot of confusion. Trespassing signs distributed to him, and he seems happy with that.

Mike Grim Good Hope Rd- Village website looks very nice, suggests past village meetings be listed in reverse order- also create links for all contacts/trustees. Halloween- should consider changing Lannon's date of Trick or Treat to be consistent with other communities and shorten the time span.

14. Discussion and possible action on Snow Removal Contract for 2023-2024 season. De Angelis has extended same rate contract for 23-24. Have not accepted damage to property in past. Lisbon expressed interest, but Lannon would be last on list. Snow Patrol proposal is similar in terms and pricing to De Angelis. This is what they do exclusively, they would store equipment in Village parking lot. Could also do sidewalks with Dennis expressing interest in reducing winter hours. They also include a clause to repair at no cost to owners any such major damage to curb or turf caused by plowing. For these reasons, Nellis recommends Snow Patrol Contract. Yates clarified Dennis' hours still include plowing, Jeff takes care of all sidewalks. Reek/Lake motioned to accept contract for 2023-2024 snow removal with Snow Patrol as recommended by Ron. Grennier- clarification on what sidewalks need shoveling, certificate of insurance, and payment terms net 30 days. Robe -include Whispering Ridge? Nellis-yes. Hector- fix contract to reflect correct years included. Yates- will fix small items to contract as this is a general contract before finalization. Motion carried unanimously.
15. Discussion and possible action on Trick or Treat and Tree lighting dates. Yates- LBA is requesting date of Trick or Treat same as last year. Same request to tree lighting. Yates in interest of changing the date in the future – considering needs of police coverage, possibly including throwing out a poll to the public for next year. Reek/Lake motioned to keep dates same with abbreviated hours -Sun. 10/28 parade at 1 p.m., 2-4 p.m. Trick or Treat. Fri. 12/1 6-7:30 p.m. tree lighting. Motion carried unanimously.
16. Discussion and possible action on the allocation or use of funds to have a Christmas Tree brought in for the holiday season. Yates- Lake has a tree to donate from her yard she talked to Cut n Go they agreed to cut down and deliver for free. Recommend doing Nov 1st. Discussion included decorating with LBA, Cars On Main, and Anna. Nellis- talked to Ideal Property Mgt. agreed to bring in a tree decorated and lit for \$600 which includes removal. Martin- will they have it here in Nov. to be ready for decorating/tree lighting? Nellis-yes, anytime. Yates- who can facilitate this? Nellis will coordinate with Ideal Property Mgt. Board agrees this sounds very appealing. Yates – we should talk about what we would do long term such as setting up funds in the budget to deal with this long term. Martin/Grennier motioned to have Ideal Property Mgt. bring in tree for \$600 as presented by Nellis. Motion carried unanimously.
17. Discussion and possible action on Pay Application 4 for Vinton Construction for Custer Lane Reconstruction. Ben-gave summary of amounts due. Reek- any outstanding issues? Ben- not sure. Yates- signs get done? Ben not sure. Reek- is this last pay application? Ben- yes if nothing else to release retainage. Reek/Nellis motion to accept and pay the Pay App in the amount of \$241,859.58. Motion carried unanimously.
18. Discussion and possible action on quote for patching/crack filling of Good Hope Rd. Nellis- numerous complaints on disrepair. We have put this off for several years, reached out to three organizations. Payne & Dolan only one who responded and marked off areas in white on Good Hope if anyone would like to view. Yates informed repairs are ARPA refundable \$50k. Yates- are you sure this is ARPA as opposed to TID funds? Ben- typically cannot use ARPA on current roads, only new construction. Could use sewer funding. Newman- were there any funds from the Quarry from Cawley agreement? Yates- timeliness is of importance. Construct motion that allows flexibility to find funds. Reek/Robe -motion to accept Payne & Dolan's proposal for Good Hope Rd. for \$49,950 contingent upon finding funding. Hector recommends making every effort to schedule this project. Also, make motion to delegate authority to president to find funding and execute proposal. Motion amended to delegate responsibility to President Yates to find funding and if found, authority to execute proposal. Motion carried unanimously.
19. Discussion and possible action regarding pay application 11 to PTS Contractors for the Custer Lane Lift Station Construction. Ben- received pay application 10 and 11 at last month's meeting. Pay App 10 was approved, bringing back Pay App 11. agreed to a reduced amount based on percentage of electrical work claiming as complete, this reflects amount we agreed to with contractor. Reek/Calatola-Robe – motion to accept Pay App for \$35,059.16 for Custer Lane Lift Station. Motion carried unanimously.
20. Discussion and possible action on the payment of bills. Grennier/Martin motion to pay bills as submitted by the clerk. Motion carried unanimously.
21. Engineer's Report.- Received landscape submittal from Rock Pointe, keep an eye out at future Plan Commission meeting.
22. Attorney's Report.-none
23. President's Report.-none
24. Upon a duly made motion to proceed into a closed session, the Board pursuant to Wis. Stat. sec. 19.85(1)(g), for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to outstanding water bills accumulated by Lannon Estates Manufactured Home Community at 20179 W. Good Hope Road. Reek/Martin-motion to go into a closed session for items 24 and 25. Roll call vote-Reek-aye, Calatola-Robe-aye, Nellis-aye, Martin-aye, Grennier-aye, Lake-aye, Yates-aye. Motion carried.
25. Upon a duly made motion, pursuant to Wis. Stat. Sec. 19.85(1) (e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, namely, to consider the potential sale of a Village owner lot located at LANV0073452003, whenever competitive or bargaining reasons require a closed session.
26. Reconvene in open session to consider and take action, if necessary, with respect to either of the closed session agenda items indicated above. Reek/Nellis- motion to allow Hector and Von Briesen to start lawsuit to collect overdue fees, allow Strand to create chart for residents, allow Yates to have open communication on behalf of the Board with Lannon Estates/RHP unless notified to cease communication as advised by counsel. Motion carried unanimously.

Lake/Robe motion to direct Strand to create ALTA survey of the property in preparation of listing for sale. Motion carried unanimously.

27. Adjournment. Reek/Nellis motioned to adjourn at 10:04p.m. Motion carried unanimously.

September 11, 2023
Respectfully submitted,
Brenda Klemmer
Village of Lannon Clerk/Treasurer