

VILLAGE OF LANNON
MINUTES OF THE VILLAGE BOARD MEETING FROM 7/10/23

1. Call to order. President Yates called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance was recited.
3. Roll Call: Calatola-Robe, Grennier, Lake, Martin, Nellis, Reek and Yates were present.
4. Statement of Public Notice was confirmed.
5. Discussion and possible action on the reading, correction and approval of the minutes from the 6/12/23 Village Board Meeting. Nellis/Reek motioned to table for more information and address correction. Motion carried unanimously.
6. Committee Reports:
 - a. Finance/Personnel – item 16 later on the agenda
 - b. Legislative – none, we will have an upcoming meeting with some outstanding items we need to look at soon.
 - c. Parks and Recreation/Beautification – Thanked Karl for doing some beautification and also Gloria for her donation of flowers and time, it looks great.
 - d. Public Safety – graffiti at the parks again. Guys will paint over it this week.
 - e. Public Works/Recycling/Sewer – Good Hope Lift Station was down, they have identified the problem as corrosion of wiring, etc. Fans and electrician will come out and seal those. We will have to get a cost. We will have to put a bandaid on for the time being. Snowplow contract being addressed now. Meeting with Willow Lane people to let them know what is happening. Sarah will report on some water system things. Had some conversations with Lannon Estates and repaired some of the leaks and they are 20% better. Generator repair at Whispering Ridge repaired for now.
 - f. Quarry – none.
7. Department Reports:
 - a. Clerk's Office – Utility bills will go out this week. Need to have Workhorse help with calculating the Lannon Estates bill, working on entering information into the accounting program.
 - b. Police Department – Update on Incident at BP on Thursday. Social Media was out of control. There was no robbery. An individual walked in and demanded money, the clerk denied it and she walked out. No civic alert was necessary, there was no danger to the community which maybe should have been communicated.
8. Citizens Comments:

(This is meant for Public Comments on any subject, without any discussion by Board of Trustee members or action, except for possible referral to a governmental body or Village agent). None.
9. Discussion and possible action on Committee appointments. Committee appointments and some Zoning Board of Appeals member that need to be added were presented. Reek/Martin motioned to approve the appointments as presented. Motion carried unanimously.
10. Discussion and possible action on approval of Cross Connection Plan. Sarah Nunn was present to summarize the reason for the Cross Connection Plan as the DNR requirement. This is the plan for how we will proceed with this. They will notify those who need inspections so people can schedule appointments, etc. Lannon should put it out that people should respond to HydroCorp. Noncompliance orders, etc. She summarized the process. Grennier questioned the contractor and who that would be. Nellis/Reek motioned to approve the Cross Connection Plan for HydroCorp. Motion carried unanimously.
11. Discussion and possible action on the FEMA Floodplain Ordinance. Yates/Martin motioned to table for more information. Motion carried unanimously.
12. Discussion and possible action on quote for tree removal at the Village Park. This is still pending. The County is to look at Trees to determine if they are in the right of way. Lake/Grennier motioned to table for more information from the County. Motion carried unanimously.
13. Discussion and possible action on Pay Application for Vinton Construction. Engineer Ben Wood looked it over and approved payment. The only amount being held is \$5,000 for the defective work for restoration. USDA advised to move on from holding Vinton accountable and use the contingency to hire a different landscaper. Vinton has agreed to do other work at well house so USDA advised we switch that over to a new amendment for contingency funds so their contract remains open. Reek/Calatola-Robe motioned to approve the pay application for Vinton Construction. Motion carried unanimously.
14. Discussion and possible action on Pay Application for Hartford Landscaping. Engineer Ben Wood stated that he has driven around to many areas earlier. He noticed Forest View/Park View wasn't taking very well. They overseeded those areas on Friday and watered more today. Homeowners were mowing the areas that they had planted causing more harm. Lake/State/Vine growth looked pretty good so they would like to schedule the walkthrough and remove some areas off the list. 5% retainage because they have complied with the first part of the contract. Nellis stated Good Hope Rd. is lousy. There is a crust on the top surface which doesn't look like it is being watered. Lake suggested if we feel like 80% has germinated, maybe we hold \$10,000. Yates stated we are more cautious because we have been down this road a few times now with no success. Ben suggested a walkthrough Friday or Monday to reduce the list. Lake/Reek motioned to approve the Hartford Landscape Supply application for payment for 80% of

- total contract to be paid immediately and Patrick and Ben will talk to them for final work so we can make the final payment. Motion carried unanimously.
15. Discussion and possible action on Tax Billing and Property Tax agreement with Waukesha County for 2024-2025. Reek/Grennier motioned to approve the contract with Waukesha County. Motion carried unanimously.
 16. Discussion and possible action on replacing generator at Village Hall. We received several quotes for replacement. Trustee Nellis stated they would like to move it from the roof so it is easier to maintain. Move Gas lines, electrical, etc. CJM Lighting \$27,000, Trawicki at \$23,000 and Scott Balsinger at \$18,750.00. Nellis/Reek motioned to accept Scott Balsinger’s bid. Motion carried unanimously. We would need to get certificate of insurance and contractor’s numbers.
 17. Discussion and possible action on the payment of bills. Yates/Grennier motioned to approve payment of the bills. Motion carried unanimously.
 18. Engineer’s Report. Engineer Ben Wood stated WI DOT has funding opportunities, submit for reconstruction of Good Hope Rd. TRAP – pedestrian accommodations and Lannon could benefit from that for planning or construction. Projects in TID plans that could qualify. Application cycle spans 4 fiscal years. Met with the Financial Advisor for a coordinated plan for a strategy on funding some of the projects in the interim.
 19. Attorney’s Report. None.
 20. President’s Report. Parkitecture sent a plan of some concepts. The process is to get some ideas and put them out there for public input. July 24th open house to answer questions and let the public look at things, what they like what they don’t like, etc. 6:00 p.m. on July 24th. It will take some time to get things going but we want to be deliberate in how we proceed. Put them on the website, postcard mailer, etc. Reek/Nellis motioned to have an open house on July 24th at 6:00 p.m. for preliminary concept planning. Motion carried unanimously. Meetings with Chief, Building Inspector and Trace and Hector from Von Briesen of working through a process for dealing with the complaints and ordinance/code violations. It will come to the Board when we are complete. Anna questioned the Zoning Board of Appeals, Engineer Ben Wood summarized the process. Village Website, we will go live soon.
 21. Adjournment. Nellis/Calatola-Robe motioned to adjourn at 8:23 p.m. Motion carried unanimously.

July 13, 2023
 Respectfully submitted,
 Brenda Klemmer
 Village of Lannon Clerk/Treasurer

*Notice is hereby given that the Municipal Building is accessible to elderly and disabled persons.
 **Notice is also hereby given that members of other governmental bodies from the Village of Lannon may be present at this meeting to gather information about a subject on which they may have decision making responsibility and may constitute a quorum of that governmental body. No action by any of those governmental bodies, except the Village Board of Lannon, will be taken at this meeting.
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