

VILLAGE OF LANNON
MINUTES OF THE VILLAGE BOARD MEETING FROM 1/9/23

1. Call to order by presiding officer. President Sommers called the meeting to order at 7:01 p.m.
2. Pledge of Allegiance was recited.
3. Roll Call: Jensen, Martin, Nellis, Piquette, Reek, Sommers, and Yates were present.
4. Statement of Public Notice was confirmed.
5. Discussion and possible action on the reading, correction, and approval of the minutes from the Village Board meeting from 12/12/22. Yates/Martin motioned to approve the meeting minutes from 12/12/22. Motion carried unanimously.
6. Committee Reports:
 - a. Finance/Personnel- Utility Billing and integration is in the works for the accounting software.
 - b. Legislative- Item later on agenda.
 - c. Parks and Recreation/Beautification- Working to get the Christmas decorations down in the Village Hall.
 - d. Public Safety- None.
 - e. Public Works/Recycling/Sewer-Item 18 and 19. Pump controls should be installed on the 12th, operation on 19th. 12/24/22 there was a freeze up. Sussex and Lincoln Contractors came out on Christmas Day to fix things. Water usage problem. Somewhere in Lannon Estates. A line had split and people letting water trickle to keep pipes from freezing. Upgrade piping there. Whispering Ridge can be read remotely without visiting site every weekend. Sidewalk repair. We are identifying those areas now and may special assess for those repairs.
 - f. Quarry-none.
7. Department Reports:
 - a. Clerk's Office – Working on getting Utility Bills out soon. It will probably be another week or so as we are trying to convert over to different software, meter reading, etc. Those receiving Tax Refunds, those will be sent out soon as well as the refunds for the Special Assessments. Hoping to get those out this month when we send out tax settlement checks.
 - b. Police Department – Summary on police activity. Check engine light on Explorer. Potential cost is about \$2000.00 and looking at getting other bids.
8. Citizens Comments:

(This is meant for Public Comments on any subject, without any discussion by Board of Trustee members or action, except for possible referral to a governmental body or Village agent). (Except as otherwise allowed by motion of the Board, citizen comments will be limited to 3 minutes per person although written comments of any length may be submitted prior to the meeting to the Village Clerk.) None.
9. Discussion and possible action on Hiring a Part Time Police Officer. Nate Schweitzer is from Waterford/Big Bend Departments. He lives close by in Pewaukee so he can work odd shifts which would be helpful to our department. He has a lot of experience in traffic enforcement and accident reporting. He will be a nice fit for us. He is the leader in Waterford in tickets, drugs and firearms. Reek/Nellis motioned to hire Nate Schweitzer to the Police Department. Motion carried unanimously.
10. Discussion and possible action on contract for Body Camera storage. Chief Bell stated the 2022 budget was approved for purchase of cameras and 1500 for storage of videos. Did not expend that money. There is a grant available with a matching grant. \$1500/year for 5 years. He can find it for this year but the future expenditure needs to be budgeted. Yates asked if the grant will cover any annual fee amount, Dan believes it is just the initial outlay. It is a Flat fee not based on the amount of data we send to them. Reek/Jensen motioned to accept the contract for body camera storage. Motion carried unanimously.
11. Discussion and possible action on a contract for Municipal Finance Advisor Services. Yates/Piquette motioned to approve contract for Ehlers. Motion carried unanimously.
12. Discussion and possible action on adoption of Ordinance codifying the establishment of a Reserve Capacity Assessment process to be utilized in all land development situations or new connections to the municipal water system following the effective date of the Reserve Capacity Assessment imposed by Resolution No. 2022-11. Attorney de La Mora summarized the Ordinance to Codify the Reserve Capacity. The Resolution and previous Ordinance were also summarized. Working group with some staff to formulate modifications that you saw at the last meeting. This is the clean copy as it stands. Also, a working copy was provided. Reek/Nellis motioned to approve the Ordinance to establish reserve capacity assessment. Motion carried unanimously.
13. Discussion and possible action to establish the water reserve capacity assessment fee for 2023 as outlined in resolution No. 2022-11, section 9. Engineer Ben Wood summarized the RCA rate is set to escalate annually based on the construction rate at the beginning of the year. It was 3.4% higher than the previous year. This year's rate would be \$8,314.00. Less than \$400 increase. The Special Assessment report estimated 7% so it is less than that. Hector stated that we preserve the Resolution 2022-11 in case we are approached about the RCA amount as a source document and recommends we accept that amount. Nellis/Piquette motioned to approve the 2023 amount for water connections. Motion carried unanimously.
14. Discussion and possible action on approval of request to release the letter of credit for WREN Phase 2. Ben stated that Isak has inspected all the infrastructure, etc. for what we were holding a letter of credit for. The work was inspected in October, no need for repairs were needed. Complete release of letter of credit. Hector questioned the time frame that it is being asked for. Not sure what the developer agreement states but condition about Village Engineer that the period of coverage has passed. Reek/Martin motioned to approve the release contingent upon time frame having been met. Motion carried unanimously.
15. Discussion and possible action to authorize Strand to assist with the DNR municipal separate storm sewer system (MS4) annual report. MS4 has to be completed each year. Strand has helped with the completion of this report. Reek/Jensen motioned to assist the Village with the filing of this report. Motion carried unanimously.

16. Discussion and possible action to authorize Strand to prepare a DNR Urban Non-Point Source Grant for 50% cost-sharing of a forthcoming required study to demonstrate compliance with eventual Fox-Des Plaines River water quality requirements. Engineer Ben Wood summarized it but asked that we don't take action on this at this time. How much a stream can handle without having adverse effects. The MS4 permit gets changed to reduce the amount of solids going into water ways etc. The DNR will give allocations up stream, down stream, etc. We will have to do some modeling at that time to see how we perform against the parameter. 50% cost share grant from the DNR. Encourage to apply early however DNR is not starting that process which will take a year or two. What has the Village done in the past to reduce the amount of solids in the waterway. In 2008 we were able to prove what the actual infiltration rate is. 39% are removed in the ditches alone through soil sampling. Reek/Yates table until further needed. Motion carried unanimously.
17. Discussion and possible action on approval of Operator's Licenses. Operator applications were received from Erin Berg, Alicia Clyman, Jacob Fuerthsteler, and Tina Moore. Yates/Jensen motioned to approve operators licenses as stated. Motion carried unanimously.
18. Discussion and possible action on Wellhouse operation and upgrades. Engineer Ben Wood included correspondence at the time of packets but have recently met with Mid-City to see what improvements are needed. Well rehab, additional booster pump, exterior improvements, chemical room improvements, etc. Now that Mid-City is the operator, they discussed what improvements are really needed. Contingency amount is \$1,000,000. We should do some stuff so that these projects are done under this grant, and the system will be ready to give us a good working system. Generator evaluation needs to be done. Wait for generator assessment because that is a big-ticket item. Transducer in the well instead of the third booster pump. Also need the third source then we wouldn't need that pump. Nellis/Reek motioned to table for more information on the generator inspection. Motion carried unanimously.
19. Discussion and possible action to authorize preliminary engineering services related to a third municipal well source. Engineer Ben Wood summarized the proposal. Adding the Lannon Estates Well to the system so we would have redundant water supplies. Lannon Estates can't handle the entire village plus our growth in the Village has increased faster than we thought. We can only be offline for 1 day, it used to be a 10 backup of storage. Additional well supply is needed. They feel our current well is in good condition and won't need to be offline for maintenance for a few years. It takes about 2 years to get an additional well online. Discussing alternatives. DNR test well. Well 3 project is 90% paid for by TID's. There is a possible connection with Sussex. The shallow aquifer. Then there is Shale that is a confining vein that can't get to deep aquifer. The deep aquifer does contain radium, so the TID Project Plan does discuss radium removal. 800 to 1000 feet is radium level. Yates/Reek motioned to authorize preliminary work for a third well. Motion carried unanimously.
20. Discussion and possible action on payment of the bills. Yates/Martin motioned to approve payment of the bills as submitted by clerk and recommended by Finance & Personnel Committee. Motion carried unanimously.
21. Engineer's Report. There has been some pavement heaving on the back street areas. The end of the driveway is lower than the road. They are keeping an eye on it. It has only happened in the last couple of weeks. There are about 10 different driveways. We are sending it over to Vinton and Payne and Dolan for their review. Initial thoughts with the freezing and thawing. Continue to monitor over time and see what happens in Spring.
22. Attorney's Report. None.
23. President's Report. Review of what we have done in our Village the last year. The water project that put a lot of water mains in the ground, resurfacing of the roads, Custer Lane Road project, and Custer Lane lift station. The community events like the Hope and Healing walk, trick or treat, Christmas lighting, etc. We are making progress in the Clerk's office on updating it and getting them better software to make things easier for them, we also got our employees raises. There has been a lot done in a short amount of time, all our staff, volunteers should be proud of our community.
24. May convene into a closed session pursuant to Wis. Stat. § 19.85 (1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved in and consideration of a request for an exemption to Chris Barber and Kelly Jensen from mandatory water connection to accommodate a hyper-sensitivity to chlorine by their minor son who lives with the family. Nellis/Jensen motioned to go into closed session. Reek- yes, Nellis- yes, Jensen – yes, Sommers-yes, Piquette –yes , Yates – yes, and Martin – yes. Motion carried by roll call vote.
25. Reconvene in open session to take action, if any, with respect to the subject matter of item No. 20 above. Yates/Reek motion to table until a later date for more information. Motion carried unanimously.
26. Adjournment. Nellis/Martin Motioned to adjourn at 9:00 p.m. Motion carried unanimously.

January 9, 2023
Respectfully submitted,
Brenda Klemmer
Village of Lannon Clerk/Treasurer

*Notice is hereby given that the Municipal Building is accessible to elderly and disabled persons.**Notice is also hereby given that members of other governmental bodies from the Village of Lannon may be present at this meeting to gather information about a subject on which they may have decision making responsibility and may constitute a quorum of that governmental body. No action by any of those governmental bodies, except the Village Board of Lannon, will be taken at this meeting.