

**VILLAGE OF LANNON**  
**MINUTES OF THE VILLAGE BOARD/LEGISLATIVE/PUBLIC WORKS MEETING FROM 9/14/20**

1. Call to order by presiding officer. President Gudex called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance was recited.
3. Roll Call: Village Board: Barbieri, Gizelbach, Gudex, Martin, Nellis, Reek and Yates were present.  
Legislative Committee: Barbieri, Reek and Yates were present.  
Public Works: Gizelbach, Nellis and Yates were present.
4. Statement of Public Notice was confirmed.
5. Discussion and possible action on the reading, correction and approval of the minutes from the joint Plan Commission/Village Board meeting from 07/30/2020. Reek/Nellis motioned to approve the meeting minutes from 7/30/2020. Motion carried unanimously.
6. Discussion and possible action on the reading, correction and approval of the minutes from the Village Board Meeting from 8/10/20. Nellis/Gizelbach motioned to approve the meeting minutes from 8/10/20. Motion carried unanimously.
7. Committee Reports:
  - a. Finance/Personnel – payment of bills
  - b. Legislative – items later on agenda
  - c. Parks and Recreation/Beautification – Baseball – 131 games this year. A few more games left. Park meeting next Tuesday at 6:00 p.m.
  - d. Public Safety – 17 covid cases in Lannon in August. Waukesha County increased guidelines from 100 to 250 people. Fire Inspections had been on hold because of Covid. They are getting back on track.
  - e. Public Works/Recycling/Sewer – agenda item 18
  - f. Quarry - none
8. Department Reports:
  - a. Clerk’s Office – After the bills are paid I will update the budget spreadsheet and schedule a workshop to get that rolling. We will work on getting absentee ballots out when we receive them, however there has been some delay at the state level so we do not have them yet.
  - b. Police Department – submitted his monthly report. President Gudex Thanked the Chief for help with traffic control.
9. Citizens Comments:

(This is meant for Public Comments on any subject, without any discussion by Board of Trustee members or action, except for possible referral to a governmental body or Village agent). None.
10. Consideration of Resolution 20-9 Awarding the Sale of \$1,705,000 General Obligation Promissory Notes, Series 2020B. Phil Cossen from Ehlers was available to summarize the borrowing. The taxable amount covers the expenses in TID 1 and TID 2 for other businesses other than the developments. We have been taking that money out of the sewer fund. The direct incentives or older bills to cover the sewer expenses. Construction fund. 1,705,000.00 has expenses tied to TID 1 for lift station, Custer lane, etc. as well as water system. Those are tax exempt. Phil summarized the bids and interest rates. Yates questioned the Committee to review the TIDs. We will schedule a meeting yet this year. Reek/Gizelbach motioned to accept Resolution 20-9 to approve the bids for borrowing. Motion carried by roll call vote: Gizelbach – yes, Reek-yes, Nellis-yes, Gudex-yes, Barbieri-yes, Yates-yes, and Martin-yes.
11. Consideration of Resolution 20-10 Awarding the Sale of \$1,00,000 Taxable General Obligation Promissory Notes, Series 2020C. Nellis/Yates motioned to approve Resolution 20-10 to accept the bids for the borrowing. Motion carried by roll call vote. Gizelbach-yes, Reek-yes, Nellis-yes, Gudex-yes, Barbieri-yes, Yates-yes, and Martin-yes.
12. Consider and take action to repeal and replace Ordinance sec. 74-157 to require mandatory connection to the Village water system within 6 months and to disallow the continued use of any existing well water available to a property required to connect to the Village water system. Engineer Ben Wood explained that they had looked at this ordinance already but wanted to bring it back in its final form for approval.
  - a. Legislative Committee action. Barbieri/Yates motioned to approve Ordinance 20-2 regulating compulsory water main connections. Motion carried unanimously.
  - b. Village Board action. Yates/Reek motioned to accept the recommendation from the Legislative Committee to approve Ordinance 20-2 regulating compulsory water main connections. Motion carried unanimously.
13. Discussion and possible action on Village Ordinance sec. 74-158 abandonment of wells. Engineer Ben Wood stated that action was not previously taken on this amendment because the Board had decided not to allow people to keep their wells.
  - a. Legislative Committee action. Yates/Barbieri motioned to recommend approval of Ordinance 20-4 regulating abandonment of wells without exception to Village Board. Motion carried unanimously.
  - b. Village Board action. Nellis/Gizelbach motioned to approve the recommendation by the Legislative Committee to approve Ordinance 20-4 regulating the abandonment of wells without exception. Motion carried unanimously.
14. Discussion and possible action on amendment to Ordinance 74-159 regarding well operation Permit where connection to Municipal Water is not possible. Ben summarized that this action is necessary to state that people who do not have municipal water are allowed to have the wells. Citizens should be responsible and take annual samples, etc. and report to the Village. If their well does not pass they would have to abandon the well and drill a well that conforms with the requirements. One year and permit fee set by the Village Board. Demonstrate that they have taken actions to get safe water. How many times do they have to test, etc. Chris Koencke summarized what the board wants so they can go back to the drawing board with the new parameters.

- a. Legislative Committee action. Barbieri/Yates to table with guidelines for testing and remedy and to bring back ordinance in final form. Motion carried unanimously.
- b. Village Board action. Reek/Yates motioned to table based on Legislative Committee recommendations. Motion carried unanimously.
15. Discussion and possible action on Resolution 20-8 regarding the use of streets and alleys. Engineer Ben Wood stated that this is a requirement of the USDA grant. Reek/Yates motioned to approve the Resolution 20-8 regulating the use of streets and alleys for the water project.. Motion carried unanimously.
16. Discussion and possible action to set a Public Hearing on amending the water impact fee schedule as governed by Section 63-5. Engineer Ben Wood stated that the impact fees will change because the second source and tower was previously built into the impact fees but now is a TID project so the costs will vary. We need to adjust those rates and hold a public hearing. Yates/Barbieri motioned to authorize the clerk to set public hearing based on engineers needs assessment. Motion carried unanimously.
17. Discussion and possible action to approve Trick or Treat times and Halloween event. Trustee Martin stated that the Lions would like to do the food for trick or treat if we are having it along with the parade. There was discussion on dates. They would like to do it on Halloween if the Lions are available otherwise look at the Sunday before. They will leave the times at 2 to 5 p.m. Reek/Gizelbach motioned to have Amy coordinate the date with the Lions and the Fire Department. Motion carried unanimously.
18. Discussion and possible action on updating water meters, water meter reading and billing. Our software will no longer be supported and they gave us options for updates. Their quote was based on the current 150 and not the ones that are coming. Cell system to read meters. Pay Menomonee Falls or convert over. LTE is only 1000 more a year or more. We may want to consider reading them ourselves. Sussex uses drive by because the LTE cost is too large. We could reconsider technology in 15 years or so. We are doing so much to mess with water rates, do you want to obligate to more costs, etc. Table to see what we could do for new drive by box, see if Sussex would do it and see if Menomonee Falls would still do it. Table for more information.
  - a. Public Works Committee.
  - b. Village Board. Reek/yates motioned to table until next month for more information. Motion carried unanimously.
19. Discussion and possible action to enter into an agreement with Strand Associates, Inc. for Design Services related to the Custer Lane Lift Station to serve TID 1. We need to add to the force main engineering. They left a portion of the engineering out of the original bid. It would cost an additional \$9400+ to equal approximately \$122,600.00. Nellis/Barbieri motioned to accept the other 9400 for engineering on the lift station. Moton carried unanimously.
20. Consideration and possible action to approve documentation required by the USDA with respect the Loan Resolution/Grant Agreement and related or similar documents in satisfaction of USDA requirements. No new information at this point. Yates/Barbieri to table for any future items. Motion carried unanimously.
21. Discussion and possible action on payment of the bills. Reek/Gizelbach motioned to accept payment of bills. Motion carried unanimously.
22. Engineer's Report. Village wide mailer has been marked up to go out within a week, etc. Will share final version to Tom for approval before it goes out. We could add that best practices for your well. Reek feels it will be confusing. Start date and how does it affect grant money. We have to get PSC approval on the well before USDA gives money. Should know by mid-October. Advertise in November and award bids in December. The bulk of the project will take place next year. Marv has sold 50% of phase 2.
23. Attorney's Report. None.
24. President's Report. None.
25. Adjournment of Legislative Committee. Yates/Barbieri motioned to adjourn the Legislative Committee at 8:29 p.m. Motion carried unanimously.
26. Adjournment of Public Works Committee. Yates/Nellis motioned to adjourn the Public Works Committee at 8:29 p.m. Motion carried unanimously.
27. Upon motion duly made and carried, the [Finance/Personnel Committee] [Village Board of Trustees] and staff may be convened in closed session pursuant to Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating the ... conducting other specified public business, whenever competitive or bargaining reasons require a closed session, namely to formulate a position with respect to options available to the village following the announced resignation of the Lannon Municipal Judge and to instruct staff accordingly. Gizelbach/Reek Motion to go into closed session. Roll call vote: Gizelbach-yes, Reek-yes, Nellis-yes, Gudex-yes, Barbieri-yes, Yates-yes and Marting- yes. Motion carried by unanimous roll call vote.
28. Adjournment. Gizelbach/Reek motioned to adjourn the meeting at 8:52 p.m. Motion carried unanimously.