

VILLAGE OF LANNON
MEETING MINUTES OF THE VILLAGE BOARD/LEGISLATIVE MEETING FROM 7/13/20

1. Call to order by presiding officer. President Gudex called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance was recited.
3. Roll Call: Village Board: Barbieri, Gizelbach, Gudex, Martin, Nellis, Reek and Yates were present.
Legislative: Reek, Barbieri, and Yates were present.
4. Statement of Public Notice was confirmed.
5. Discussion and possible action on the reading, correction and approval of the minutes from the Village Board meeting from 06/8/2020. Yates/Reek motioned to approve the meeting minutes from 6/8/20. Motion carried unanimously.
6. Discussion and possible action on the reading, correction and approval of the minutes from the Special Village Board meeting from 6/25/20. Nellis/Gizelbach motioned to approve the meeting minutes from 6/25/20. Motion carried unanimously.
7. Discussion and possible action on the reading, correction and approval of the minutes from the Special Village Board meeting from 7/2/20. Gudex/Reek motioned to approve the meeting minutes from 7/2/20. Motion carried unanimously.
8. Committee Reports:
 - a. Finance/Personnel – payment of bills later on the agenda
 - b. Legislative – item 17 later on the agenda
 - c. Parks and Recreation/Beautification - none
 - d. Public Safety – Covid update. We do have 9 cases in the Village
 - e. Public Works/Recycling/Sewer - none
 - f. Quarry - none
9. Department Reports:
 - a. Clerk’s Office – The Utility Bills have gone out. There is an Election on August 11, 2020. Polls open at 7:00 a.m. to 8:00 p.m. In person absentee voting starts July 27th. I am also getting the first round of Covid expenses together to report to the state by Wednesday.
 - b. Police Department – monthly report was handed out
10. Citizens Comments:

(This is meant for Public Comments on any subject, without any discussion by Board of Trustee members or action, except for possible referral to a governmental body or Village agent).

Jan Schmidt – Car Show update. The Waukesha County Health Department stated that the car show could go on with social distancing precautions and felt it was spread out enough.

Mike Grim – When he was on the Plan Commission they looked at the outside lighting on site plans. He feels that the lights at BP are tilted and blinding people. Also the lights at Lannon School. They have both changed their lights in the last year, we should have some say in that. Also, the Bugline on Lannon Rd. Should not allow parking there, you can’t see them and the trees need to be cut back.
11. Discussion and possible approval of a transient merchant license for Aptive. Yates/Barbieri motioned to table for more information and to have the attorney review ordinance. Motion carried unanimously.
12. Discussion and possible approval of cigarette/tobacco/vape license for Lux Vape, LLC. Reek/Nellis motioned to approve the cigarette/tobacco license for Lux Vape, LLC. Motion carried unanimously.
13. Discussion and possible action on approval of allocating money to buy a plaque in honor of Officer Simms. Feels we should present Matt Simms with a plaque. Amy had paid \$36.50 for a plaque that she purchased for the 90th so it’s not a big expense. Nellis/Barbieri motioned to approve the purchase. Motion carried unanimously.
14. Discussion and possible approval of fireworks for August 15th. Trustee Martin updated the event. Questions regarding people and the number of attendees. Reek/Yates motioned to approve the fireworks event and permit. Motion carried unanimously.
15. Discussion and possible action on the approval of the Inter-Governmental agreement between Waukesha County and the Village of Lannon. Engineer Ben Wood summarized the agreement. There is a RFP out there and should be awarded by the end of August to do the work. Now they are saying Lannon should hire the contractor but since Waukesha County is paying the bill they need this inter-governmental agreement. Attorney de la Mora stated it could be approved conditionally and is good to proceed under staff review. Clarification of document that the homeowner will have to sign off on, and subject to typos being corrected. Reek/Nellis motioned to approve the agreement contingent upon staff review. Motion carried unanimously.
16. Discussion and possible action regarding an update to the funding for the municipal water expansion program. Engineer Ben Wood summarized the updates and the project. Impact fees with assistance. Without assistance it is more like \$50,000.00. Special Assessment will be \$15,000.00 If the water main is already installed it will be less but will be required to hook up. Village Ordinance based on state statute. Attorney de la Mora stated that the impact fees need to be collected at the time of permit. No action needed.
17. Discussion and possible action of text amendments to Village Ordinance 74-157 regulating compulsory water main connections. Ben Wood summarized his slides and the project. Ben gave history of water issues in Lannon. Discussion regarding hookup and timeline.
 - a. Discussion and Possible action by the Legislative Committee. Need to discuss keeping well but that could be discussed and changed later since that is a Village Ordinance. Wells not part of the well guarantee. Permit fees to cover some costs. Yates/Barbieri Motioned to approve the mandatory connection ordinance conditioned upon the USDA approving the draft revision. Motion carried unanimously. Yates/Barbieri motioned to have Village Counsel investigate and recommend ordinance 74-159 for consideration by the legislative committee regarding private well. Motion carried unanimously.
 - b. Discussion and Possible action by the Village Board. Engineer Ben Wood stated that 200 people that this will affect, the connection has to be mandatory. It is all tied to USDA funding. Projected revenue to pay back the loan. Grim asked for specifics of ordinance. President Gudex summarized. Nellis/Reek motioned to approve the mandatory connection ordinance conditioned upon the USDA approving the draft revision. Motion carried unanimously. Reek/Barbieri motioned to advise counsel to revise 74-159 pertaining to well abandonment. Motion carried unanimously.
18. Discussion and possible action of a Letter of Agreement between the Village of Lannon and the Waukesha County Community Foundation, Inc. which would establish the Village of Lannon Quarry Fund to offset or subsidize private property owner expenses incurred connecting to the municipal water system and offset or subsidize Village expenses that are not eligible for USDA Rural Development Loan and Grant monies. Engineer Ben Wood summarized the Waukesha County Foundation Quarry Fund. Attorney Macy summarized the agreement. They are a place holder for the money so it does not affect the size of the grant. It is a Village of Lannon

- Quarry fund. Reek/Nellis motioned to approve agreement with change and clarification on how the fee is calculated and from counsel and staff can make changes. Motion carried unanimously.
19. Discussion and possible action to establish a Village of Lannon Quarry Fund committee to coordinate with the Waukesha County Community Foundation, draft a grant program, and review invoices on a monthly basis. Need to establish a committee to draft a program that details what costs are eligible and review funding requests. They will submit fund disbursement requests from the foundation. Proposed Committee make up – 1 Village Board member, 1 current water utility customer, 1 non utility customer and then advisors of engineer, staff and quarry members. Tom recommended himself for the Village Board member, current customer is Mike Janas, non utility customer Sarah Johnson, Wade Balson to represent the quarries. Gizelbach/Reek motioned to establish the committee with the members as discussed. Motion carried unanimously.
 20. Discussion and possible action regarding an update on the Waukesha County Community Development Block Grant and administration of private property plumbing work related to connections to the municipal water system. Intent is that one contractor be stipulated but we can hire up to 3 contractors because of the time frame that the money needs to be spent by. \$425,000 has to be done and invoiced by January. No action needed.
 21. Discussion and possible action to authorize the Village President to negotiate and enter into an agreement with Strand Associates, Inc. to provide administrative assistance and coordination related to work completed through the Waukesha County Community Foundation and the Community Development Block Grant Programs. Engineer Ben Summarized administrative assistance. Grant administrative assistance with Strand so they can oversee and coordinate things between staff. \$75,000 for time and expense. Nellis/Barbieri motioned to appoint the Village President to enter into agreement with Strand. Motion carried unanimously.
 22. Discussion and possible action on payment of the bills. Yates/Gizelbach motioned to pay bills. Motion carried unanimously.
 23. Engineer's Report. Televising of the sewers, we cleaned the lift station. McLynn lift station has a lot of infiltration. We brought it to Menomonee Falls attention. Visu-Sewer quoted the work and cant do it until next year. The expeditors have been authorized to do the work and split between TAC. Rock Point Village developer agreement has not been signed yet. Emily will be out walking the project area tomorrow and look at drainage and bad areas so we can look at fixing those areas.
 24. Attorney's Report. None.
 25. President's Report. Looking at replacing the signs with stone signs and will bring to Plan Commission at the end of the month.
 26. Adjournment. Reek/Gizelbach motioned to adjourn at 9:04 p.m. Motion carried unanimously.

August 10, 2020
 Respectfully submitted,
 Brenda Klemmer
 Village of Lannon Clerk/Treasurer