

VILLAGE OF LANNON
MINUTES OF THE SPECIAL VILLAGE BOARD MEETING AT 3/26/20

1. Call to order by presiding officer. President Gudex called the meeting to order at 6:47 p.m.
2. Roll Call: Barbieri, Gudex, Manor-Schmidt, Nellis, Reek and Yates were present. Gizelbach absent.
3. Statement of Public Notice was confirmed.
4. Discussion and possible action on Insurance Policy Renewal for the Village. Clerk explained Insurance. We put it out for bids and received 2 quotes. R&R insurance is the least expensive and offers more coverage. We have one outstanding claim with EMC for the playground equipment. Reek/Nellis motioned to switch insurance coverage to R& R Insurance. Motion carried unanimously.
5. Consider and Act upon a Declaration of Emergency pursuant to Wis.Stat. §323.11 for the Village of Lannon and to discuss and modify, if necessary, the Village's Emergency Plan. Attorney de la Mora stated that according to the Governor order #12 restrictions of gatherings, etc. Many communities have enacted declarations. League of Municipalities is a good resource for Covid 19 as well as Von Briesen and Roper. Focuses ongoing governmental activities to delegate Village President, delegation with continuation with USDA grant to give President and Engineer authority. President Gudex stated the Center for Growth is helping businesses fill out applications for grants, etc. Nellis/Barbieri motioned to adopt the emergency resolution. Motion carried unanimously.
6. Discussion and possible action regarding amendments to Village Ordinance Sections 58-131, 58-132, and 58-133 governing the fee, security and insurance requirements for excavations and borings within public ways and areas adjacent thereto. Attorney de la Mora summarized the proposed changes to the Ordinance. Subcontractors to upgrade cable and conduits through the Village right of ways and Village lands. Holds those parties responsible for any damage to our utilities. It is difficult to enforce bonds. They can post a letter of credit instead. Engineer Ben Wood stated that the right of way permit is 35.00, which is way under the professional fees the Village spends. Deposit for professional fees, like we do with developers. WE Energies replacing gas service is different than a cable company redoing infrastructure. There have been more applications recently. Reek/Manor-Schmidt motioned to approve the amendments to the ordinance. Motion carried unanimously.
7. Discussion and possible action regarding Waukesha County Community Development Block Grant Funds applied for by the Village and Blight Determination in accordance with Wisconsin State Statute 66.1333. Attorney de la Mora stated we authorized him to write a resolution for a blighted district for funding for grants for water system. Yates/Reek motioned to ratify the resolution of blight determination as put forth by counsel. Motion carried unanimously.
8. Discussion and possible action regarding a preliminary resolution to start the special assessment process and to schedule a public hearing. Engineer Ben Wood explained the special assessment process. Publish notice and notify all affected properties. Schedule a public hearing. Final resolution to adopt special assessment. Don't want it to delay the bidding of the project. Ben gave an overview of the special assessment needs assessment. Hector summarized the state statutes for assessments. Taxing power or police power of the state. It is necessary to calculate with precision the calculation of the benefit on each property. The police power assesses all the properties that gain access to that public service. Water system improvements. Taking the amount of the second source out of the special assessment. 6.3 million for infrastructure, 10% contingency, plus non-construction costs equals 8.3 million. How is the 8.3 special assessed? Methods of special assessing customers was discussed. Equivalent meter method is the easiest and most fair. Recognize that method as the preferred method of assessment. Attorney de la Mora stated we are going through this because staff and Board Members are on the front line. This will be a burden to some/most. Base equivalent meter assessment is 25,560. Options for payments. Over 5 years - \$5,000/year. \$1500 over 20 years. Quarry contributions will reduce special assessments. We need to do both of these at the same time but we have to show it at 25,560. We intend to be consistent and tell everyone that it will be reduced by the quarry but those agreements stand on their own. Reek/Nellis motioned to approve resolution and acknowledge that the equivalent meter method is the basis for police assessment. Motion carried by unanimous voice vote.
9. Adjournment. Reek/Nellis motioned to adjourn at 8:15 p.m. Motion carried unanimously.