

VILLAGE OF LANNON
MINUTES FROM THE 4/12/2010 VILLAGE BOARD MEETING

1. President Martin, the presiding officer, called the meeting to order at 7:00 p.m.
2. Pledge of Allegiance was recited.
3. Roll call: Balsiger, Bartelt, Daily, Dutcher, Gissal, Martin, and Newman were present. Also present was Village Attorney Mr. Hector de la Mora.
4. Statement of Public Notice was confirmed.
5. **Motion** by Gissal/Newman to approve the minutes from the 3/8/10 Village Board meeting. Carried unanimously.
6. Ms. Wendi Unger of Baker Tilly Virchow Krause (the Village's accounting firm) gave a comprehensive summary presentation on the final version of the financial statements and the required supporting documents and introduced planning consideration for the 2010 audit. **Motion** by Gissal/Newman to accept 2009 audited financial statements presented by Baker Tilly. Carried unanimously.
7. Committee Reports:
 - Finance/Personnel – President Martin stated the committee had met and will make a recommendation under tonight's agenda item.
 - Legislative – Trustee Daily had no report.
 - Park/Recreation/Beautification - Trustee Dutcher stated that baseball has started down at the park. A meeting is being planned to go over things that will be presented to the board at next month's meeting regarding improvements at the park.
 - Public Safety – Trustee Balsiger had no report.
 - Public Works/Recycling/Sewer – Trustee Newman reported good news on the dealings with the DNR regarding the NR216 expenditures. They've been working with the engineer and have come up with a couple of ideas one of which was presented to the DNR and they've accepted it. And that's for the run-off from Becker Drive and the industrial area. That's going to reduce what we would have to install for some detention ponds. We're also working on a couple other ideas with them. If that goes correctly we'll make our forty percent that we have to make by 2013 without any great expenditure other than what is spent on the engineering fees and such. We will have to talk about storm water fees at a future meeting. At our last meeting with the DNR we found out that they are already in the process of revising the rules and instead of having to meet 40 % in the future we're going to have to meet 50%. That will again incur some expenses by the Village. We are doing our DNR required sweeping in the next week. We're continuing to work with AFW Foundry; they still are planning a major expansion yet this summer. We're looking and are going to continue our street repair program and some sign replacement and repairs from the snow plows. We're getting estimates on refurbishing the bathrooms here in the Village Hall and a new back door.
 - Quarry – Trustee Bartelt stated he is going to have a meeting on Thursday, April 29th at 6:00 p.m. We'll look over the permits and forms and if there are any complaints we'll address them and anything else we can think of we'll put on the agenda.
8. Department Reports:
 - Clerk's Office – Village Clerk Lamb presented Village election results from last week: Trustee Hadley -165 votes, Trustee Dutcher – 117 votes, Trustee Fiene – 105 votes and stated we had a 31% voter turnout. The website is up-and-running. The municipal code is on the website right now. The website is updated

frequently. The insurance policies for the Village were renewed April 1st. The premium for liability/workman's comp/crime policy actually went down about \$1,300.00 to \$1,400.00 and the property policy premium did not change. Clerk Lamb read a letter, he received, regarding the Municipal Court.

Fire Department – Fire Chief Georgenson report 29 activities last month; 3 mutual aid fire calls in Menomonee Falls but 2 were cancelled, 1 mutual aid call in Pewaukee. We took on a new EMT she actually took the course on her own. She just took the final exam and passed it. The new radios have been programmed and they are being installed in the vehicles. Hopefully by next month we'll be up and operating. We're still waiting for some chargers and stuff like that. The Chief also informed the board about periodic plumbing problems on both of the engines. He stated that it is a common problem. They have been out of service periodically, but only for a couple hours while they're getting fixed.

Police Department – Police Lt. Porter reported that in March they responded to 1 call for vandalism; 5 accidents with property damage only; 1 personal injury accident; 1 call for a non-breathing infant; 1 call for possession of a controlled substance and possession of narcotics not contained in original container; 1 call for a man and a woman fighting; several code violations; investigation concluded in the ongoing sexual assault of a child which resulted in an arrest and charged by the District Attorney's office; 1 welfare check at a residence; 108 citations issued, 43 warnings, and 121 traffic stops. Lt. Porter also stated that Officer Parkhurst has taken a full time position with the City of Oconomowoc and has resigned his position here.

9. Citizen Comments:

Howard Hadley (Weather Edge Circle) – Thanked members of the board and members of the public who gave him the opportunity to serve as trustee in the Village.

10. Discussion and possible action concerning options to be considered in delinquent and non-compliance situations with Lannon Estates Mobile Home Park and the owners Asset Development Group. (Tabled from the 3/8/10 Village Board meeting.) Village Attorney Mr. de la Mora stated that this matter had been tabled twice. There was a meeting with the Village Finance Committee and Clerk Lamb. He made reference to a letter received, on March 31, 2010, from Mr. James Reitzner on Home Source One letterhead. Mr. Reitzner proposed to reduce the water and sewer debt obligation by the end of July. A proposal was made back in November of 2009 to modify the ordinances that would require the posting of a letter of credit. This ordinance proposal had been tabled from time to time to try to work out arrangements with Asset Development Group. Clerk Lamb stated that with the last sewer bills that went out the combined sewer bill, not including the \$6,000.00 that was just paid, was \$34,867.84. The current balance now less that \$6,000.00 is \$28,867.84. He is current as of today on paying his parking fee bills. Clerk Lamb believes that Mr. Reitzner is trying to "make it look good" during this present time so he can get his license back and at that point in time we may see it go the other way again where I'll have to send collection letters. He admitted during the meeting with the Finance & Personnel Committee that he does in fact defer funds away from the Village to pay other bills. He does this and he has 47 other properties. This is his business and we can't tell him how to do business. **Motion** by Newman/ Balsiger to combine agenda items 10 and 11 and to deny Asset Management Group its license based on Ordinance 18-92 and authorizes the Village Attorney to pursue per diem penalties from 1/1/2010. Carried 5 – 2.

11. Discussion and possible action on an application for license of Mobile Home Parks submitted by Lannon Development Group LLC for the Lannon Estates Mobile Home Park for 2010. (Tabled from the 3/8/10 Village Board meeting.) Item was combined with agenda item 10.
12. Operator's License for Robyn Koput. Discussion followed concerning fee payment and background check completed. **Motion** by Gissal/Daily to approve an Operator's License for the period April 12, 2010 to June 30, 2010 to Robyn Koput. Carried Unanimously.
13. Transient Merchant License for the period June 20, 2010 to July 5, 2010 by Storm Fireworks. Discussion noted this is the same business that has operated the fireworks stand in the past. There have been no problems with them in the past. **Motion** by Gissal/Daily to approve a Transient Merchant License for the period of June 20, 2010 to July 5, 2010 by Storm Fireworks to sell at the Tech Mold Company at 19010 W. Main Street. Carried unanimously.
14. Accept proposal from Port-A-John to rent two (2) portable toilet facilities. Clerk Lamb stated that the fees were up \$1.00 from what the fee was last year. **Motion** by Balsiger/Dutcher to accept the proposal from Port-A-John to rent two (2) portable toilet facilities, one for the period of April 26th to July 26th and one for the period April 26th to September 24th at a cost of \$50.00 each per month. Carried unanimously.
15. Proposal and possible action to make additions to Ordinance 46-10 where skateboarding is allowed within the Village limits. Trustee Newman informed the board that there have been a lot of kids down at the park late at night. There have been some complaints from area businesses. President Martin suggested that the Board set a time for the park to be closed. It was noted that the destruction occurs late at night anyway. **Motion** by Gissal/Newman to refer the change in the Ordinance to the Legislative Committee. Carried unanimously.
16. Penalty changes for not obtaining permits in the Village. **Motion** by Newman to change the penalty for not obtaining the permit from double fees to quadruple fees. Mr. de la Mora recommended tabling this matter to next month's meeting so a document can be prepared to enforce the sanction. **Motion amended** by Newman/Balsiger to table this until next month's meeting to allow the Village Attorney time to prepare the proper paperwork. Carried unanimously.
17. Appropriate message on Village Hall electronic sign. Trustee Gissal suggested referring this to a committee but not sure which one. President Martin stated it's not a Village function. We allow a charitable organization, not for profit, and for the benefit of the Village. We need to be non-political. **Motion** by Newman/Daily to have the Village Clerk develop a policy and send on the Village Attorney for referral to the Legislative Committee. Carried unanimously.
18. **Motion** by Daily/Dutcher to pay the bills as stated. Carried unanimously.
19. Attorney's Report:

Mr. de la Mora suggested scheduling an Orientation meeting on Open Records and the Open Meetings Law. Mr. de la Mora stated it might be beneficial if a refresher program could be put on to benefit the Trustees and of course, do this in an open meeting format so that anyone could come. Mr. de la Mora is proposing the Board consider scheduling such a meeting to be put on by himself at no cost to the Village. He also noted that the League of Municipalities has a workshop offered to new officials. The cost of the program is \$60.00.
20. President's Report:

Village President Martin presented comments regarding the election. The county doesn't like signs in the right-of-way. Clerk Lamb received a call from the County Clerk's office for the Village to Police our own signs. If we would do this, we would

at least be able to keep the signs, where the county would throw them away.

President Martin suggested that a letter go out with the election papers.

21. **Motion** by Newman/Balsiger to adjourn. Carried unanimously. The meeting was adjourned at 8:10 p.m.

Transcribed on May 4, 2010

By Kris Hennen

May 5, 2010 Reviewed and respectfully submitted by,

James J. Lamb, CMC/WCMC

Village of Lannon Clerk/Treasurer