

VILLAGE OF LANNON
MINUTES FROM THE 3/08/2010 VILLAGE BOARD MEETING

1. President Martin, the presiding officer, called the meeting to order at 7:05 p.m.
2. Pledge of Allegiance was recited.
3. Roll call: Balsiger, Bartelt, Daily, Dutcher, Gissal, Martin, and Newman were present. Also present was Village Attorney Mr. Hector de la Mora.
4. Statement of Public Notice was confirmed.
5. **Motion** by Gissal/Newman to approve the minutes from the 2/8/10 Village Board meeting. Carried unanimously.
6. Committee Reports:
 - Finance/Personnel – Trustee Gissal reported the committee met before and will present comments under Items #17 and #18 in the meeting.
 - Legislative – Trustee Daily had no report.
 - Park/Recreation/Beautification - Trustee Dutcher stated a meeting will be scheduled; that baseball program registration is exceeding 70 kids (report by Trustee Balsiger).
 - Public Safety – Trustee Balsiger reported that the last meeting was tabled.
 - Public Works/Recycling/Sewer – Trustee Newman reported that Whispering Ridge is in process of installing water meters (Item #16) and reduced price of units with success.
 - Quarry – Trustee Bartelt stated he will schedule a meeting to discuss permits.
7. Department Reports:
 - Clerk's Office – Village Clerk Lamb presented comments concerning (1) April 6 election; (2) campaign signs are not to be put in the right of way; (3) public test for election is March 30 from 1:00 – 2:00 p.m.; (4) absentee ballots have arrived; (5) notices of public meetings are minimum 24 hours notice or if an emergency meeting is necessary a 2 hour notice is needed (per State Statute 19.84(3)) and posting of meetings is done at 3 locations in village: Associated Bank, the post office, and on both front and back bulletin boards at the Village Hall (per Chapter 985.02(2)(a)).
 - Fire Department – Fire Chief Georgenson reported 31 activities last month; used the burn building for fire training at Germantown; cleaned out hydrants after big snowfalls; a one car accident with Flight for Life transport; IV tech refresher class completed; lost former member Walter Becker and retired Assistant Chief Vern Ely. Fire Chief Georgenson asked Bob Simon to address concerns regarding the department's grant writing process and his involvement, including attending a grant writing course at WCTC in 2002; since 2002 Village had been awarded \$165,000 in federal grants.
 - Police Department – Sgt. Lesniewski reported these activities last month: a sexual assault reported and ongoing investigation including computer data; assisting Village Building Inspector concerning code violations at Circle S; assisted a 73 year old driver who had suffered a stroke while driving; EMT re-certification completed by Chief Flessert, Lt. Porter, Sgt. Lesniewski, and Officers Cunningham and Oswald; a couple personal injury accidents with one a joint investigation with Sussex and Lisbon; and assisted West Allis police with an armed robbery investigation.
8. Citizens Comments:
 - Mark Lubenow – inquired on right of way for political signs and campaigning distance on Election Day.
 - Marge Metzger – read her letter about articles in newspaper concerning recent Board behavior and praised Fire Department.
 - Don Sommers – inquired what is permissible, in writing, about selling personal property in his yard and enforcement of same. Village Attorney Mr. de la Mora offered to meet with the citizen after the meeting to review ordinances.

Mark Lubenow – is the Village Code “on-line”?

Amy Martin – feels apology to Village and Trustee Gissal is appropriate.

Ron Ingram – putting agendas “on-line”.

9. Options to be considered in delinquent and non-compliance situations with Lannon Estates Mobile Home Park and the owners Asset Development Group. (Tabled from the 2/8/10 Village Board meeting.) Village Attorney Mr. de la Mora presented comments concerning follow up with the attorney for Lannon Estates; related Village concerns with lack of emergency contact numbers which have now been received and tested; have not been contacted on other matters. Village Clerk Lamb stated that \$20,000 in sewer charges is still outstanding with parking fees presently current. Discussion followed concerning pursuing various methods of collecting payments. Village Attorney Mr. de la Mora stated there are two options for consideration: to table again pending a written request for a meeting with the operator or to grant the license given the comments about concern for possible retribution against residents who don't have the resources for deposits as threatened to be imposed. Discussion followed concerning other properties with delinquent taxes; the economy and burden of a letter of credit; payment of school tax due by June 30th each year; expectation that money a park resident pays to owner goes to pay their taxes; proposal to open a joint account for operator to deposit paid parking fees, less his fee, then monies to be transferred to the Village. Trustee Daily stated the mobile home park residents do have automatic deposit for rent payments. Discussion continued concerning routing of monies paid by residents to the operator; scheduling a meeting with the operator; holding payment of school tax; concerns of filing bankruptcy; and holding the license. **Motion** by Newman/Daily to table action on this matter until a meeting with owners Asset Development Group can be scheduled. Carried unanimously.
10. Application for license of Mobile Home Parks submitted by Lannon Development Group LLC for the Lannon Estates Mobile Home Park for 2010. (Tabled from the 2/8/10 Village Board meeting.) **Motion** by Newman/Gissal to table action on this matter. Village Attorney Mr. de la Mora asked if his office should formally communicate with their attorney (not yet). Carried unanimously.
11. Setting the date for Open Book on Thursday, April 22, 2010 from 9 a.m. to 11 a.m. Village Clerk Lamb stated that Grota Appraisals, LLC suggested this date. **Motion** by Gissal/Daily to set the date for Open Book on Thursday, April 22, 2010 from 9 a.m. to 11 a.m. Carried unanimously.
12. Setting the date for Board of Review on Thursday, May 13, 2010 from 6 p.m. to 8 p.m. **Motion** by Gissal/Daily to set the date for Board of Review on Thursday, May 13, 2010 from 6 p.m. to 8 p.m. Carried unanimously. Village Clerk Lamb will post these events on the Village website.
13. Approving Glenn Minnick as an Election Inspector for the Village of Lannon for the years 2010 and 2011. Village Clerk Lamb presented comments. **Motion** by Gissal/Newman to approve Glenn Minnick as an Election Inspector for the Village of Lannon for the years 2010 and 2011. Carried unanimously.
14. Request by Schneider Excavating Inc. to change the number of sewer RECs for their property, Tax Key #LANV 0065-987 (site of the former APS Concrete plant), from one (1) to zero (0). Village Clerk Lamb commented on a note from the Village Building Inspector who is suggesting we do not change the RECs. Discussion followed concerning power at the lift station; \$5.00/quarter reimbursement of electricity to run pumps; previous discussions with DNR concerning three ponds and abandoning the sewer line; that he still has to pay the base fee. **Motion** by Newman/Balsiger to change the number of sewer RECs requested by Schneider Excavating Inc. for their property, Tax Key #LANV 0065-987 (site of the former APS Concrete plant), from one (1) to zero (0) pending inspection for termination by the Village Building Inspector. Village Attorney Mr. de la Mora inquired about maintenance of the lift station; it will be removed; that drawings show abandonment. Carried 6-0-1. (Gissal abstained.)

15. Purchase of a SCADA water control and monitoring system in the amount of \$24,900.00 as quoted by CTW Corporation. Trustee Newman presented comments concerning receipt of a quote after splitting this out of the second well and tower project; also have a new meter coming from Badger Meter and the DNR is requiring a digital chlorine scale; that CTW's bill will be cut by \$2,000.00/month. **Motion** by Gissal/Daily to purchase a SCADA water control and monitoring system in the amount of \$24,900.00. Roll Call Vote: Balsiger-Abstain, Bartelt-Yes, Daily-Yes, Dutcher-Yes, Gissal-Yes, Martin-Yes, and Newman-Yes. Carried 6-0-1. (Balsiger abstained.)
16. Authorizing Ruekert & Mielke to create a sewer fee structure based on meter readings. Trustee Newman presented comments concerning the installation of meters at Whispering Ridge; now approximately 50 people there; have a fee but ordinance does not allow for residential; that Ruekert & Mielke is doing Sussex now and rate changes will be coming from Sussex this summer; may want to change the ordinance to allow private meters. Trustee Newman continued concerning another future discussion as to whether to allow meters on wells to reduce the sewer rate; rate in study is \$6.70 per thousand. Discussion followed concerning rate changes coming from Menomonee Falls too. No action was taken.
17. Putting the Village of Lannon Municipal Code on the Internet with Municipal Code Corporation at a cost of \$500.00 per year, with funds to be allocated from the Contingency Fund. **Motion** by Gissal/Daily to put the Village of Lannon Municipal Code on the Internet with Municipal Code Corporation at a cost of \$500.00 per year, and to be taken from the Contingency Fund the first year and budgeted thereafter. Discussion followed. Roll Call Vote: Balsiger-Yes, Bartelt-Yes, Daily-Yes, Dutcher-Yes, Gissal-Yes, Martin-Yes, and Newman-Yes. Carried 7-0.
18. **Motion** by Gissal/Daily to pay the bills as printed. Village Clerk Lamb noted there was one internal change made by the committee with an account number. Carried unanimously.
19. Attorney's Report: Village Attorney Mr. de la Mora presented comments concerning the Municipal Code Corporation arrangement and recommended that the Village monitor the publishing, as there is a \$500/year charge each time a supplement is published; that some communities monitor quarterly or three times per year; depends on how much legislation is enacted by the community.
20. President's Report: President Martin had no comments.
21. **Motion** by Newman/Balsiger to enter into **closed session** pursuant to Section 19.85 (1) (g) Wis. Stats. for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically Spray-O-Bond Company. Roll Call Vote: Balsiger-Yes, Bartelt-Yes, Daily-Yes, Dutcher-Yes, Gissal-Yes, Martin-Yes, Newman-Yes. Carried unanimously.

Entered into closed session at 8:08 p.m. and reconvened into open session at 8:18 p.m.

22. **Motion** by Daily/Gissal to reconvene in open session. Carried unanimously.
23. **Motion** by Daily/Newman to adjourn the meeting. Carried unanimously. The meeting was adjourned at 8:19 p.m.